

LAKESIDE FIRE PROTECTION DISTRICT
MEETING OF THE GOVERNING BOARD
Minutes

February 13, 2018

1. CALL TO ORDER AND QUORUM

Directors Present:

Director Mark Baker
Director James Bingham
Director Mike Haworth
Director Peter Liebig
Director Bob Robeson

Also present:

Fire Chief Don Butz
District General Counsel Steve Bohemer
Clerk of the Board Laura Fernandez

The meeting was called to order by Director Robeson at 5:35 P.M.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

A. Invocation – Pastor Marshall Masser from Lakeside Christian Church.

Director Baker led the Pledge of Allegiance and Pastor Marshall Masser from Lakeside Christian Church delivered an invocation.

3. CONFIRMATION OF AGENDA

The Agenda was approved as presented. M/S/P Haworth/Baker. Motion passed unanimously.

A. Badge Pinning

Engineer Brent Watte.
Firefighter-Paramedic Brandon Stanard.
Firefighter-Paramedic Nathan Silva.
Firefighter-Paramedic Shannon Johnson.

4. CONSENT CALENDAR

A. Approval of the minutes – January 26, 2018 special Board meeting.

B. Approval of the minutes – January 26, 2018 regular Board meeting.

C. Approval of the minutes – February 6, 2018 special Board meeting.

D. C. List of Demands – January 2018

i.	Accounts Payable check 20240 thru 20308:	125,349
ii.	Payroll for January 5 and 19, 2018:	707,837
iii.	Workers Comp checks 8862 thru 8893:	<u>9,662</u>
	Total demands for January 2018:	\$ 842,848

Staff Recommendation: Information item only – no action necessary.

Motion was made by Director Baker, seconded by Director Bingham to approve consent calendar. Motion passed unanimously.

5. FINANCE**A. Audit Report – 2016/2017.**

Staff Recommendation: Accept the Audit Report for fiscal year ending June 30, 2017.

Finance Officer Madeline Smith reported on audit report for Fiscal Year Ending June 30, 2017.

Motion was made by Director Liebig, seconded by Director Bingham to accept the audit report. Motion passed unanimously.

B. Annual Continuing Disclosure Report for Fiscal Year Ending June 30, 2017.

Staff Recommendation: Information item only – no action required at this time.

Finance Officer Madeline Smith reported on the Annual Continuing Disclosure report prepared by Coppel & Gruber.

6. CORRESPONDENCE

A. Thank you letter from CalFire.

B. Thank you letter from San Miguel Fire District.

C. Thank you letter from Ventury County Fire Department.

D. Thank you letter from Paul Byouk.

All correspondence was acknowledged and briefly discussed; it will be forwarded to personnel files.

7. ORAL COMMUNICATION

None at this time.

8. UNFINISHED BUSINESS:

None at this time.

9. NEW BUSINESS:

A. Board Committee Assignments. Discussion/Action(Board)

There was no discussion on this item.

B. Labor Negotiations – Discussion/Action(Board)

District General Counsel Bohemer read the title for Firefighters' MOU ratification and Resolution 18-001 for the record. **Motion was made by Director Liebig, seconded by Director Bingham to accept staff proposal for 9B** (Adopt Resolution 18-001 approving and adopting the MOU between the Lakeside Fire Protection District and the Lakeside Firefighters' Association January 1, 2018 – December 31, 2019). Motion passed unanimously.

10. REPORTS:**A. Directors Report:**

Director Liebig reported on memorial services for retired Engineer Gunn and thanked the Association for their participation.

Director Bingham reported on CSA-69 meeting he attended where he was elected Chairperson and the budget for Lakeside/Santee was approved.

B. Chief Report:

Fire Chief Butz reported on;

- Fire Engine Fire and thanked Division Chief Hisaw for taking charge of the work.

C. Staff Report:

Division Chief Molloy reported on CSA-69 Advisory Committee meeting he attended where budget with fixed pricing schedule was adopted. Still working with county on the 5th service.

D. Comments and Information from District Counsel:

None at this time.

E. Firefighters Association Report:

Eric Stamm thanked the Board for MOU approval and reported that the Association participated in services for retired fire service personnel Gunn(Lakeside retiree), Clayton(CDF retiree) and Williams(Santee retiree). He also reported that they will be participating in the Burn Institute boot drive on March 1st.

11. FUTURE DISCUSSION ITEMS

None at this time.

12. CLOSED SESSION:

A. PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957

Title: Fire Chief.

B. EMPLOYEE CONTRACT NEGOTIATIONS - Government Code Section 54957.6. Affected Bargaining Units:

- Lakeside Firefighters Association (District Negotiator(s) J. Bingham, B. Robeson, Directors).
- Chief Officers (District Negotiator(s) M. Baker, P. Liebig, Directors).
- General Services Employees (District Negotiator(s) M. Haworth, B. Robeson, Directors)
- Administrative Services Manager (District Negotiator(s) M. Baker, P. Liebig, Directors).
- Fire Chief (District Negotiator(s) J. Bingham, B. Robeson, Directors).

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

The Board of Directors, Fire Chief Butz and District General Council adjourned to closed session at 6:07 P.M.

Having no additional items to discuss the meeting was adjourned at 7:49 P.M.

Respectfully submitted,


Clerk of the Board, Laura Fernandez