

LAKESIDE FIRE PROTECTION DISTRICT

MEETING OF THE GOVERNING BOARD

Minutes

May 8, 2018

1. CALL TO ORDER AND QUORUM

Directors Present:

Director Mark Baker
Director James Bingham
Director Mike Haworth
Director Peter Liebig
Director Bob Robeson

Also present:

Fire Chief Don Butz
District General Counsel Steve Bohemer
Clerk of the Board Laura Fernandez

The meeting was called to order by Director Robeson at 5:35 P.M.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

A. Invocation – Pastor Al Hester from Hill Country Community Church.

Director Baker led the Pledge of Allegiance and Pastor Al Hester from Hill Country Community Church delivered an invocation.

3. CONFIRMATION OF AGENDA

The Agenda was approved as presented. M/S/P Liebig/Bingham. Motion passed unanimously.

4. CONSENT CALENDAR

A. Approval of the minutes – April 24, 2018 regular Board meeting.

B. Approval of the minutes – April 24, 2018 special Board Meeting

C. List of Demands – April 2018

i.	Accounts Payable check 20434 thru 20499:	281,042
ii.	Payroll for April 13 and 27, 2018:	609,151
iii.	Workers Comp checks 8973 thru 9015:	<u>12,065</u>
	Total demands for April 2018:	\$ 902,258

Motion was made by Director Baker, seconded by Director Bingham to approve consent calendar. Motion passed unanimously.

5. FINANCE

None at this time

6. CORRESPONDENCE

A. Letter from Susan Day, Executive Director, Burn Institute.

B. Certificate of Appreciation for participation on Lakeside Western Days Parade.

- C. Certificate of Appreciation for participation CERT on Lakeside Western Days Parade.

Correspondence was acknowledged and briefly discussed.

7. ORAL COMMUNICATION

None at this time.

8. UNFINISHED BUSINESS:

None at this time.

9. NEW BUSINESS:

A. Facilities Emergency Repair. Discussion/Action(Hisaw)

Replacement of Natural Gas Emergency Generator at Station 26.

Staff Recommendation: Authorize the expenditure not to exceed \$30,000.00 for the purchase and installation of a new Natural Gas Emergency Generator at Station 26, utilizing the funds from the Capital Fund Reserve.

Division Chief Lawler reported on the need to replace the Generator at Station 26. After discussion and comments. **Motion was made by Director Baker, seconded by Director Haworth to Authorize the expenditure not to exceed \$30,000.00 for the purchase and installation of a new Natural Gas Emergency Generator at Station 26, utilizing the funds from the Capital Fund Reserve. Motion passed unanimously.**

B. Holmatro Extrication Equipment. Discussion/Action(Hisaw)

Replacement of Holmatro Extrication Equipment.

Staff Recommendation: Authorize the expenditure not to exceed \$90,000.00 for the purchase of new Holmatro equipment, utilizing the Capital Fund.

Fire Chief Butz reported on the need to replace the Holmatro Extrication Equipment After discussion and comments. **Motion was made by Director Baker, seconded by Director Liebig to Authorize the expenditure not to exceed \$90,000.00 for the purchase of new Holmatro equipment, utilizing the Capital Fund. Motion passed unanimously.**

C. Resolution 18-011 - Amendment to Heartland Communications Facility Authority's Joint Powers Agreement. Discussion/Action(Chief)

Amendment adding Viejas Band of Kumeyaay Indians Fire Department as a JPA Member Agency.

Staff Recommendation: Approve the attached Amendment of Heartland Communications Facility Authority's Joint Exercise of Powers Agreement Adding the Viejas Band of Kumeyaay Indians – Fire Department as a JPA Member Agency. And Approve Resolution 18-011.

Fire Chief Butz reported on the amendment to Harland Communications Facility Authority's Joint Power Agreement adding Viejas Band of Kumeyaay Indians Fire Department as a JPA Member Agency. **Motion was made by Director Haworth, seconded by Director Liebig to Approve the attached Amendment of Heartland Communications Facility Authority's Joint Exercise of Powers Agreement Adding the Viejas Band of Kumeyaay Indians – Fire**

Department as a JPA Member Agency. And Approve Resolution 18-011. Motion passed with four ayes with Director Bingham not voting.

D. Capital Improvements – Request for Statement of Qualifications (RFSQ) for Design Build Team. Discussion/Action(Lawler)

Staff Recommendation: Authorize the release and posting of the Request for Statement of Qualifications (RFSQ) for a Design Build Entity; and Authorize the Evaluation Committee to make the final selection of the top qualified D-BEs, utilizing the RFSQ process, which will be invited to participate in the RFP for the Design Build of the Projects.

Motion was made by Director Haworth, seconded by Director Bingham to Authorize the release and posting of the Request for Statement of Qualifications (RFSQ) for a Design Build Entity; and Authorize the Evaluation Committee to make the final selection of the top qualified D-BEs, utilizing the RFSQ process, which will be invited to participate in the RFP for the Design Build of the Projects. Motion passed unanimously.

E. Resolution 18-012 - Approval of the Amended Employment Agreement Between Lakeside Fire Protection District and Madeline Smith. Discussion/Action(Chief)

Staff Recommendation: Adopt Resolution No. 2018-012 approving an amendment to the employment agreement between the District and Madeline Smith.

Motion was made by Director Liebig, seconded by Director Bingham to Adopt Resolution No. 2018-012 approving an amendment to the employment agreement between the District and Madeline Smith. Motion passed unanimously.

F. Resolution 18-013 - Approval of the Amended Employment Agreement Between Lakeside Fire Protection District and Janise Martinez. Discussion/Action(Chief)

Staff Recommendation: Adopt Resolution No. 2018-013 approving an amendment to the employment agreement between the District and Janise Martinez.

Motion was made by Director Baker, seconded by Director Bingham to Adopt Resolution No. 2018-013 approving an amendment to the employment agreement between the District and Janise Martinez. Motion passed unanimously.

G. Resolution 18-014 - Approval of the Memorandum of Understanding Between the Lakeside Fire Protection District and the Lakeside General Services Employees' Association. Discussion/Action(Chief)

Staff Recommendation: Adopt Resolution No. 2018-014 approving an amendment to the employment agreement between the District and Lakeside General Services Employees' Association.

Motion was made by Director Haworth, seconded by Director Liebig to Adopt Resolution No. 2018-014 approving an amendment to the employment agreement between the District and Lakeside General Services Employees' Association. Motion passed unanimously.

10. REPORTS:**A. Directors Report:**

Director Liebig thanked everyone for their help for the Western Days Music and Arts program at local schools.

Director Baker reported on FDAC is monitoring several bills at the State level and if anyone is interested more info is available at FDAC.ORG.

Director Bingham reported he will be attending CSA-69 meeting on Thursday.

B. Chief Report:

Chief reported he will meet with LAFCO analyst to review draft CSA annexation.

- Per Board Direction the next regular Board meeting will be re-scheduled to May 29.

C. Staff Report:

Division Chief Molloy reported on

- Captains test held this morning.
- Cano and Assof completed probation.
- EMS change in protocols.
- EMS subcommittee meeting.
- New Engine 2 in service.
- New Medic unit.
- Legislative Reports.

D. Comments and Information from District Counsel:

None at this time.

E. Firefighters Association Report:

None at this time.

11. FUTURE DISCUSSION ITEMS

None at this time.

12. CLOSED SESSION:

A. PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957
Title: Fire Chief.

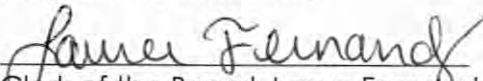
B. EMPLOYEE CONTRACT NEGOTIATIONS - Government Code Section 54957.6. Affected Bargaining Units:

- General Services Employees (District Negotiator(s) M. Haworth, B. Robeson, Directors)
- Finance Officer - (District Negotiator(s) M. Haworth, B. Robeson, Directors).
- Executive Assistant- (District Negotiator(s) M. Haworth, B. Robeson, Directors).

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

Having no additional items to discuss the meeting was adjourned at 5:55 P.M.

Respectfully submitted,


Clerk of the Board, Laura Fernandez