

LAKESIDE FIRE PROTECTION DISTRICT
MEETING OF THE GOVERNING BOARD
Minutes

August 26, 2014

1. CALL TO ORDER AND QUORUM

Directors Present:

Director James Bingham
Director Peter Liebig
Director Jon Lorenz

Also present:

Fire Chief Andy Parr
District Counsel Steve Boehmer
Clerk of the Board Laura Fernandez

The meeting was called to order by Director Lorenz at 5:37 P.M. with Director Mark Baker absent.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

A. Invocation – Lakeside Fire Protection District Chaplain Lloyd Dailey.

Director Lorenz led the Pledge of Allegiance and Lakeside Fire Protection District Chaplain Lloyd Dailey delivered an invocation.

3. CONFIRMATION OF AGENDA

The Agenda was approved as presented. M/S/P Liebig/Bingham. Unanimously.

4. APPROVAL OF THE MINUTES AND SPECIAL PRESENTATION

A. July 8, 2014 regular Board meeting.

B. August 5, 2014 special Board meeting.

The minutes of July 8, 2014 regular and August 5, 2014 special Board meetings were approved as presented in one motion. M/S/P Bingham/Liebig. Unanimously.

C. Special Presentation.

Chief Parr presented a plaque in appreciation of former Director Susan Conniry for her contributions to the community of Lakeside.

5. CONSENT CALENDAR

All items listed under the Consent Calendar are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board, Staff or public request specific items are removed from the Consent Agenda.

A. Resolution 14-010; Fire Mitigation Fee Revenue – Five Year Plan.

Motion was made by Director Liebig, seconded by Director Bingham to adopt resolution 14-010 adopting a five year plan for the use of Mitigation Fee Revenue, and authorize the submission of the Fire Mitigation Fee Annual Report as required by the Fire Mitigation Fee Program. Motion passed unanimously.

6. FINANCE

A. List of Demands – For July 2014

i.	Accounts Payable check 16451 thru 16526:	466,210
ii.	Payroll for July 11 and 25, 2014:	418,927
iii.	Workers Comp checks 7287 thru 7324:	<u>5,024</u>
	Total demands for July 2014:	\$ 890,161

Staff Recommendation: Information item, no action required.

7. CORRESPONDENCE

A. Letter from Chief Mattick, City of Santee.

The thank you letter from Chief Mattick was acknowledged and briefly discussed.

B. LAFCO call for Nominations to the Local Agency Formation Commission for Independent Special District Members.

The Letter from LAFCO was acknowledged and after discussion. **Motion was made by Director Bingham, seconded by Director Liebig to Nominate Director Jon Lorenz for LAFCO Independent Special District Alternate Member. Motion passed unanimously.**

8. ORAL COMMUNICATION

None at this time

9. UNFINISHED BUSINESS:

A. Annexation/Fire Station 1 Relocation Project. Discussion/Action (Board)
Report on activities to-date.

Chief Parr reported meeting with consultant and that the request for proposal for meets and bounds survey has gone out and will have one bidder by September 9th meeting. The survey will take about 10 weeks. CSA115 will continue with current provider until annexation process is concluded.

B. Next Generation RCS Issues and Costs. Discussion/Action(Chief/Board)
Report on activities to-date.

No report

C. Lakeside Fire Defense Foundation. A 501c3 Charity. Discussion/Action (Lorenz/Board)

Report on activities to-date.

No report.

D. Strategic Planning - Standards of Coverage/Financial Analysis Consultant. Discussion/Action. (Board)

Chief Parr reported that with the acceptance of the Citygate report, the Board can resume meeting on strategic planning. The Board agreed to wait for Director Baker to be present for meeting scheduling discussion.

- E. Board – replacement of a Director on the District's Governing Board.**
Discussion/Action.

A letter went out to all applicants regarding the passing of the 60-day time frame to appoint a Director. The County Board of Supervisors will now have the duty to appoint.

10. NEW BUSINESS:

- A. District Fire Prevention Services Contract. Discussion/Action (Board)**
The Board discussed the District Fire Prevention Services Contract and agreed by general consensus to continue with contract. The review of the contract scope of work and payment schedule will be scheduled for June 2015.

11. REPORTS:

A. Directors Report:

Director Liebig reported he just returned from his trip to Monterey, where he had a chance to do some work for the Kinkade gallery.
Director Lorenz reported on CSDA San Diego Chapter meeting he attended.

B. Chief Report:

Chief Parr reported on

- His duty as coordinator of the central zone. Crews from central zone have been all over the state of California.
- During this busy time the crews have really stepped up to cover the stations.
- This week is audit week and the auditors will conclude their work tomorrow.
- General Counsel and Director Lorenz have been working on Annexation project.

C. Staff Report:

Interim Division Chief Hisaw reported on deployment to the Way fire. He also reported on three incidents in the District. One was a partial power failure at Station 3 that brought to light the need to replace the emergency generator.

Division Chief Kirkpatrick reported that we have received the narcotics compliance review letter stating that we are in compliance. Currently working with CERT and radio volunteers planning a mini-activation refresher training scheduled for September 13 and October 18. A county wide CERT training will be in January. The CSA advisory committee meeting is September 11th.

D. Comments and Information from District Counsel:

No report.

E. Firefighters Association Report:

Captain Stamm announced that the Association is getting a recognition plaque for Director Conniry.

12. CLOSED SESSION:**A. PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957**

Title: Fire Chief.

B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Government Code Section 54956.8.

Property: APN #388-260-02-00; 388-230-620-00; 388-260-33-00; 388-26072-00; 388-202-23-00

Agency negotiator: Chief and Board

Negotiation parties: N/A

Under negotiation: Price and terms of payment.

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

The Board of Directors, Fire Chief Andy Parr, and District General Counsel adjourned to closed session at 6:40 P.M. Open session resumed at 7:36 P.M. with Legal Counsel announcing closed session items were discussed, direction was given and no reportable action.

Having no additional items to discuss the meeting was adjourned at 7:37 P.M.

Respectfully submitted,


Clerk of the Board, Laura Fernandez