

LAKESIDE FIRE PROTECTION DISTRICT
MEETING OF THE GOVERNING BOARD
Minutes

October 13, 2015

1. CALL TO ORDER AND QUORUM

Directors Present:

Director Mark Baker
Director Mike Haworth
Director Bob Robeson

Also present:

Acting Fire Chief Chuck Tockstein
District General Counsel Steve Bohemer
Clerk of the Board Laura Fernandez

The meeting was called to order by Director Baker at 5:30 P.M. with Directors James Bingham and Peter Liebig absent.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

A. Invocation –Pastor Marshall Masser from Lakeside Christian Church.

Director Robeson led the Pledge of Allegiance and Pastor Marshall Masser from Lakeside Christian Church delivered an invocation.

3. CONFIRMATION OF AGENDA

The Agenda was approved as amended with Item 5A tabled. M/S/P Haworth/Robeson. Motion passed unanimously.

4. APPROVAL OF THE MINUTES

- A. September 29, 2015 special Board meeting.
- B. September 29, 2015 regular Board meeting.

The minutes of the September 29, 2015 special and regular Board meetings were approved as presented. M/S/P Haworth/Robeson. Motion passed unanimously.

5. CONSENT CALENDAR

A. Administration – Denial of a Claim against the District.

Staff Recommendation: Reject the claim against the District on consent and have staff continue their proceedings to remedy the current situation with the damaged party.

This item was tabled.

6. FINANCE

A. List of Demands – September 2015

i.	Accounts Payable check 17519 thru 17590:	390,533
ii.	Payroll for September 4 and 18, 2015:	434,787
iii.	Workers Comp checks 7875 thru 7898:	<u>6,636</u>

Total demands for September 2015: \$ 831,956

Staff Recommendation: Information item only – no action necessary.

7. CORRESPONDENCE

None at this time

8. ORAL COMMUNICATION

None at this time.

9. UNFINISHED BUSINESS:**A. Fire Station 1 Relocation. Discussion/Action (Board)**

Report on activities to-date.

Fire Chief Parr had no report on this item.

B. Application for Annexation of CSA-115. Discussion/Action(Chief/Board)

Report on activities to-date.

Fire Chief Parr had no report on this item.

C. Strategic Planning Process – October 27th at 3:30 P.M.**D. Policy and Procedures Manual. Discussion/Action.**

2nd reading.

Staff recommendation: It is recommended that the District Board use Policy 714 (Policy Adoption/Review Procedure) to review the new policies and procedures manual that has been presented to the Governing Board of the Lakeside Fire Protection District. After Board review, this manual will be placed on the agenda for future adoption/rejection.

The Board and Chief discussed the timeline to discuss and answer questions on the Policy and Procedures Manual. District Counsel suggested a Special Meeting Policy and Procedure Workshop. The workshop for the third week in November either Monday or Wednesday was discussed. This item will be postponed on the agenda until the 1st meeting in December.

10. NEW BUSINESS:

None at this time

11. REPORTS:**A. Directors Report:**

Director Robeson reported on the Heartland training meeting he attended where the budget was approved.

B. Chief Report:

Fire Chief Parr reported on

- Thanked staff for the excellent work done while he was away on vacation.
- Invited the Board to the dedication of the Cedar Fire Monument, Saturday October 24, at 10AM.

C. Staff Report:

Division Chief Kirkpatrick reported on new EMS delivery by AMR in El Cajon, operationally no immediate impact.

Division Chief Tockstein reported on four open positions being filled. The training Captains will have an intense four week mini academy and continue to work on their process to make the best choice and do their due diligence to get the personnel trained and on board in a shorter time.

Administrative Captain Hisaw reported on the bringing of 4 new personnel and 3 new reserves.

Administrative Captain Lawler reported meeting with training Captains to work on four week Firefighter curriculum and eighth shift EMS evaluations.

Administrative Captain Molloy reported on Call statistics for the month.

D. Comments and Information from District Counsel:

None at this time.

E. Firefighters Association Report:

Captain Culkin was present and reported they will be participating on Kids Newsday fundraiser October 20th.

12. FUTURE DISCUSSION ITEMS

None at this time.

13. CLOSED SESSION:

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Government Code Section 54956.8.

Property: APN #388-260-02-00

Agency negotiator: Chief and Board

Negotiation parties: N/A

Under negotiation: Price and terms of payment.

B. EMPLOYEE CONTRACT NEGOTIATIONS - Government Code Section 54957.6. Affected Bargaining Units:

- Lakeside Firefighters Association (District Negotiator(s) A. Parr, Fire Chief; J. Bingham, B. Robeson, Directors).
- Chief Officers (District Negotiator(s) A. Parr, Fire Chief; M. Baker, P. Liebig, Directors).
- General Services Employees (District Negotiator(s) A. Parr, Fire Chief; M. Haworth, B. Robeson, Directors).
- Administrative Services Manager (District Negotiator(s) A. Parr, Fire Chief; M. Baker, P. Liebig, Directors).
- Fire Chief (District Negotiator(s) J. Bingham, B. Robeson, Directors).

C. PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957


Title: Fire Chief.

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

No closed session was held

Having no additional items to discuss the meeting was adjourned at 6:30 P.M.

Respectfully submitted,


Clerk of the Board, Laura Fernandez