



LAKESIDE FIRE BOARD MEETING

Board Chambers – 12216 Lakeside Avenue – Lakeside – California

August 13, 2019

Fire Chief

Donald H. Butz

Division Chiefs

John Hisaw
Humberto Lawler
Bernard Molloy II



Finance Officer

Madeline Smith

Clerk of the Board

Janise Martinez

Clerk Martinez	Fire Chief Butz	Director Robeson	Director Bingham	Director Robles	Director Baker	Director Liebig
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Welcome to your Fire Board Directors Meeting:

Regular meetings of the Board of Directors are held on the second and fourth Tuesdays of each month. For further information call the Board Clerk at 390-2350 Extension 002.

Addressing the Board:

The Directors and staff welcome information on pertinent concerns but comments at the meeting should be brief and directed to specifics of the case to enable Directors to take appropriate action. Anyone wishing to address an item on the Agenda should complete a Speaker Slip form and submit it to the Board Clerk at the beginning of the Board meeting or no later than five minutes before the item is to be heard. The Agenda item number being addressed should appear on the Speaker Slip. Whenever possible lengthy testimony should be presented to the Board in writing, and only pertinent points presented orally. When addressing the Board on any concern, a three-minute time limit may be imposed. Public Hearing applicants are limited to twenty minutes.

Government Code Section 54953.2 Compliance with ADA – All meetings are open and public and meet the protections, and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec 12132) and the federal rules and regulations adopted in implementation thereof.

***B. Robeson- President
M. Baker, J. Bingham,
P. Liebig, T. Robles
Directors***

***Lakeside Fire Protection District
12216 Lakeside Avenue
Lakeside, California 92040***

<http://www.lakesidefire.com>



LAKESIDE FIRE PROTECTION DISTRICT

REGULAR MEETING OF THE GOVERNING BOARD

Agenda

August 13, 2019

FIRE DISTRICT ADMINISTRATION

To be posted in accordance with the Ralph M. Brown Act, California Government Code Section 54950, et seq.

The Lakeside Fire Protection District will hold a Regular Board Meeting at 12216 Lakeside Avenue, Lakeside, CA 92040 at 5:30 P.M. on August 13, 2019.

1. Call to Order and Determination of a Quorum

2. Pledge of Allegiance and Invocation

A. Invocation - Danny Womack.

3. Confirmation of Agenda

4. Consent Calendar

All items listed under the Consent Calendar are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board, Staff or public request specific items are removed from the Consent Agenda.

A. Approval of the minutes – July 09, 2019 Special Board Meeting

B. Approval of the minutes – July 09, 2019 Board Meeting

C. List of Demands – July 2019

Accounts Payable check 21404 thru 21468 :	\$	647390.41
Payroll for July 5 and July 19, 2019 :	\$	2,417,063.97
Work Comp Checks 1385-1418 :	\$	16,092.74
Total:	\$	3,080,547.12

5. Finance

A. Fire Mitigation Fee Revenue – Five Year Plan

Staff Recommendation: It is recommended that the District Board authorize the submission of the Fire Mitigation Fee Annual Report as required by the Fire Mitigation Fee Program and adopt Resolution 19-021 – Resolution of the Governing Board of the Lakeside Fire Protection District Adopting a Five-year Plan for the use of Mitigation Fee Revenue.

6. Correspondence

None at this time.

7. Oral Communications to the Board, Opportunity for Public Comment with Respect to Matters not on the Agenda

This portion of the agenda may be utilized by any person to address the Board of Directors on any matter within the jurisdiction of the Board of Directors. However, depending on the subject matter, the Board may be unable to respond at this time or until the specific item is placed on the agenda at a future meeting, as provided by The Brown Act.

8. Unfinished Business

None at this time.

9. New Business

A. Fire Prevention Officer Duty Statement

Staff Recommendation: It is recommended that the District Board approve the duty statement for the position of Fire Prevention Officer and the corresponding salary bands.

B. Accounting Specialist Duty Statement

Staff Recommendation: It is recommended that the District Board approve the duty statement for the position of Accounting Specialist and the corresponding salary bands and eliminate the position of Administrative Assistant-Accounting.

C. Finance Director and Human Resources Director Duty Statements

Staff Recommendation: It is recommended that the District Board approve the duty statement for the position of Finance Director and Human Resources Director and their corresponding salary bands.

D. San Diego County Consolidated Redevelopment Oversight Board

Staff Recommendation: It is recommended that the District Board cast it's vote for Director Baker and authorize the President of the Board of Directors to execute the ballot and certificate the vote.

10. Reports

- A. Directors Report
- B. Chief Report
- C. Staff Report
- D. Comments and Information from District Counsel
- E. Firefighters Association Report

11. Future Discussion Items

None at this time.

12. Closed Session

- A. PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957
Title: Fire Chief.
- B. EMPLOYEE CONTRACT NEGOTIATIONS - Government Code Section 54957.6.
Affected Bargaining Units:
 - Lakeside Firefighters Association (District Negotiator(s) J. Bingham, B. Robeson, Directors).

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

Adjournment - Next regular meeting will be held Tuesday, August 27, 2019 at 5:30 PM at 12216 Lakeside Avenue, Lakeside, CA 92040

I certify that this District Agenda was posted and made available to members of the Board 72-hours before the noted meeting.


Clerk of the Board, Janise Martinez


Date