



LAKESIDE FIRE BOARD MEETING

Board Chambers – 12216 Lakeside Avenue – Lakeside – California 92040

August 14, 2018

Fire Chief

Donald H. Butz

Division Chiefs

John Hisaw
Humberto Lawler
Bernard Molloy

Finance Officer

Madeline Smith

Clerk of the Board

Laura Fernandez



Clerk	Fire Chief	Director	Director	Director	Director	Director
Fernandez	Butz	Robeson	Bingham	Haworth	Baker	Liebig

Welcome to your Fire Board Directors Meeting:

Regular meetings of the Board of Directors are held on the second and fourth Tuesdays of each month. For further information call the Board Clerk at 390-2350 Extension 006.

Addressing the Board:

The Directors and staff welcome information on pertinent concerns but comments at the meeting should be brief and directed to specifics of the case to enable directors to take appropriate action. Anyone wishing to address an item on the Agenda should complete a Speaker Slip form and submit it to the Board Clerk at the beginning of the Board meeting or no later than five minutes before the item is to be heard. The Agenda item number being addressed should appear on the Speaker Slip. Whenever possible lengthy testimony should be presented to the Board in writing, and only pertinent points presented orally. When addressing the Board on any concern a three-minute time limit may be imposed. Public Hearing applicants are limited to twenty minutes.

Government Code Section 54953.2 Compliance with ADA – All meetings are open and public and meet the protections, and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec 12132) and the federal rules and regulations adopted in implementation thereof.

***B. Robeson. President
J. Bingham, M. Haworth,
M. Baker, P. Liebig.
Directors***

***Lakeside Fire Protection District
12216 Lakeside Avenue
Lakeside, California 92040
<http://www.lakesidefire.com>***



LAKESIDE FIRE PROTECTION DISTRICT

REGULAR MEETING OF THE GOVERNING BOARD

Agenda

August 14, 2018

FIRE DISTRICT ADMINISTRATION

To be posted in accordance with the Ralph M. Brown Act, California Government Code Section 54950, et seq.

The Lakeside Fire Protection District will hold a Regular Board Meeting at 12216 Lakeside Avenue, Lakeside, CA 92040 at 5:30 P.M. on August 14, 2018.

1. Call to Order and Determination of a Quorum

2. Pledge of Allegiance and Invocation

A. Invocation – Pastor Al Hester from Hill Country Community Church.

3. Confirmation of Agenda

A. Special Presentation
Badge Pinning

4. Consent Calendar

All items listed under the Consent Calendar are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board, Staff or public request specific items are removed from the Consent Agenda.

A. Approval of the minutes – June 26, 2018 Regular Board Meeting.

B. Approval of the minutes – June 26, 2018 Special Board Meeting.

C. Approval of the minutes – July 18, 2018 Special Board Meeting.

D. List of Demands – June 2018

i. Accounts Payable check 20553 thru 20600:	237,457
ii. Payroll for June 8 and 22, 2018:	613,549
iii. Workers Comp checks 9073 thru 9099:	<u>26,942</u>
Total demands for June 2018:	\$ 878,476

E. List of Demands – July 2018

i. Accounts Payable check 20601 thru 20671:	366,159
ii. Payroll for June 6 and 20, 2018:	<u>2,108,739</u>
Total demands for July 2018:	\$ 2,878,898

5. Finance

A. Resolution 18-025 – Fire Mitigation Fee Revenue – Five Year Plan.

Staff Recommendation: Authorize the submission of the Fire Mitigation Fee Annual Report as required by the Fire Mitigation Fee Program and Adopt Resolution 18-025 – Resolution of the Governing Board of the Lakeside Fire Protection District Adopting a Five-year Plan for the use of Mitigation Fee Revenue.

6. Correspondence

A. Thank you card from The Provos.

7. Oral Communications to the Board, Opportunity for Public Comment with Respect to Matters not on the Agenda

This portion of the agenda may be utilized by any person to address the Board of Directors on any matter within the jurisdiction of the Board of Directors. However, depending on the subject matter, the Board may be unable to respond at this time or until the specific item is placed on the agenda at a future meeting, as provided by The Brown Act.

8. Unfinished Business

None at this time

9. New Business

- A.** Resolution 18-027- Appointment of Robert Schiwitz to the extra help position of Administrative Services Manager. Discussion/Action. (Chief/Board)

Staff Recommendation: Adopt Resolution 18-027 – Approve “A Resolution of the Board of Directors appointing Robert Schiwitz to the extra help position of Administrative Services Manager and authorizing The Fire Chief to execute the limited duration Appointment Agreement Between Robert Schiwitz and the District”.

- B.** Human Resources Job Description Series. Discussion/Action. (Chief/Board)

Staff Recommendation: Approve the Human Resources series of job descriptions consisting of HR analyst, HR Specialist II and HR Specialist I.

- C.** Resolution 18-028 Approval of Side Letter Agreement to the MOU for the Lakeside Firefighters Assoc.

Staff Recommendation: That the Board of Directors adopt Resolution No. 2018-028 Approving and Adopting the Side Letter Agreement to the Memorandum of Understanding Between the District and the Lakeside Firefighters’ Association.

10. Reports

- A.** Directors Report
- B.** Chief Report
- C.** Staff Report
- D.** Comments and Information from District Counsel
- E.** Firefighters Association Report

11. Future Discussion Items

None at this time.

12. Closed Session

- A. PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957**

Title: Fire Chief.

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District’s Counsel upon return to open session respectively

Adjournment - Next regular meeting will be held Tuesday, **August 28, 2018** at 5:30 PM at 12216 Lakeside Avenue, Lakeside, CA 92040

I certify that this District Agenda was posted and made available to members of the Board 72-hours before the noted meeting.


Acting Clerk of the Board, Janise Martinez


Date