



# LAKE SIDE FIRE BOARD MEETING

Board Chambers – 12216 Lakeside Avenue – Lakeside – California 92040

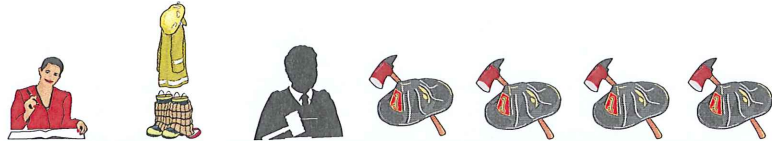
**Fire Chief**  
Andy Parr

**September 8, 2015**

**Division Chiefs**  
James Kirkpatrick  
Charles Tockstein

**Administrative Services Manager**  
Robert H. Schiwitz

**Clerk of the Board**  
Laura Fernandez



Clerk	Fire Chief	Director	Director	Director	Director	Director
Fernandez	Parr	Liebig	Robeson	Bingham	Haworth	Baker

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## Welcome to your Fire Board Directors Meeting:

Regular meetings of the Board of Directors are held on the second and fourth Tuesdays of each month. For further information call the Board Clerk at 390-2350 Extension 06.

## Addressing the Board:

The Directors and staff welcome information on pertinent concerns but comments at the meeting should be brief and directed to specifics of the case to enable directors to take appropriate action. Anyone wishing to address an item on the Agenda should complete a Speaker Slip form and submit it to the Board Clerk at the beginning of the Board meeting or no later than five minutes before the item is to be heard. The Agenda item number being addressed should appear on the Speaker Slip. Whenever possible lengthy testimony should be presented to the Board in writing, and only pertinent points presented orally. When addressing the Board on any concern a three-minute time limit may be imposed. Public Hearing applicants are limited to twenty minutes.

**Government Code Section 54953.2 Compliance with ADA** – All meetings are open and public and meet the protections, and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec 12132) and the federal rules and regulations adopted in implementation thereof.

***P. Liebig. President***  
***M. Haworth, B. Robeson***  
***J. Bingham, M. Baker.***  
***Directors***

***Lakeside Fire Protection District***  
12216 Lakeside Avenue  
Lakeside, California 92040  
***<http://www.lakesidefire.com>***



# **LAKESIDE FIRE PROTECTION DISTRICT**

## **REGULAR MEETING OF THE GOVERNING BOARD**

### **Agenda**

**September 8, 2015**

#### **FIRE DISTRICT ADMINISTRATION**

**To be posted in accordance with the Ralph M. Brown Act, California Government Code Section 54950, et seq.**

The Lakeside Fire Protection District will hold a Regular Board Meeting at the Lakeside Fire Protection District, 12216 Lakeside Avenue, Lakeside, CA 92040 at 5:30 P.M. on September 8, 2015.

**1. Call to order and determination of a Quorum**

**2. Pledge of Allegiance and Invocation**

**A. Invocation – Pastor Ralph Goodrich Harvest Christian Fellowship.**

**3. Confirmation of Agenda**

**4. Approval of the minutes**

- A.** August 25, 2015 special Board meeting.
- B.** August 25, 2015 regular Board meeting.

**5. Consent Calendar**

All items listed under the Consent Calendar are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board, Staff or public request specific items are removed from the Consent Agenda.

None at this time

**6. Finance**

**A.** Resolution 15-017; Property Management Bank Account.

*Staff Recommendation: Adopt Resolution #15-017 authorizing the signers on district bank account for property management services.*

**B.** Resolution 15-018; Update of Resolution Authorizing Bank Signers.

*Staff Recommendation: Adopt Resolution #15-018 authorizing the signers on district bank accounts for Accounts Payable and Payroll Disbursements.*

**C.** Resolution 15-019; 5 – Year Capital Funding Plan.

*Staff Recommendation: Adopt Resolution #15-019 approving the five year capital funding plan.*

**D.** Resolution 15-020; Final Budget FY-2015/2016.

*Staff Recommendation: Adopt Resolution #15-020 approving the Final Budget for Fiscal Year 2015/2016.*

<b>E. List of Demands – August 2015</b>	
i. Accounts Payable check 17462 thru 17518:	263,956
ii. Payroll for August 7 and 21, 2015:	471,072
iii. Workers Comp checks 7843 thru 7874:	<u>12,705</u>
Total demands for August 2015:	\$ 747,733
<i>Staff Recommendation: Information item only – no action necessary.</i>	

## **7. Correspondence**

- A.** Letter from Norm Walker, Southern California Interagency Incident Management Team 1.

## **8. Oral Communications to the Board, Opportunity for Public Comment with Respect to Matters not on the Agenda**

This portion of the agenda may be utilized by any person to address the Board of Directors on any matter within the jurisdiction of the Board of Directors. However, depending on the subject matter, the Board may be unable to respond at this time or until the specific item is placed on the agenda at a future meeting, as provided by The Brown Act.

## **9. Unfinished Business**

- A.** Fire Station 1 Relocation. Discussion(Chief/Board)  
Report on activities to-date.
- B.** Application for Annexation of CSA -115. Discussion/Action.(Chief/Board)  
Report on activities to-date.
- C.** Strategic Planning Process – October 27 at 3:30 P.M.

## **10. New Business**

- A.** LAFCO call for nominations to the Local Agency Formation Commission and the Special Districts Advisory Committee. Discussion/ Action (Board).
- B.** Administrative Captain Training and Development Opportunity Budget Transfer Request. Discussion/Action.(Chief/Board)  
*Staff Recommendation: Approve a budget transfer from the District's Emergency Reserve Fund to the General Fund for an amount not to exceed \$17,500 to open a 3<sup>rd</sup> opportunity for an Administrative Captain to receive additional training and development during this exceedingly valuable transitional period.*
- C.** Administrative Analyst Recruitment. Discussion/Action.(Chief/Board)  
*Staff Recommendation: Allocate \$25,000 from the General Fund – Emergency Reserve in the FY -15/16 budget for the purpose of recruitment of an Administrative Analyst.*

## **11. Reports**

- A.** Directors Report
- B.** Chief Report
  - Next Generation RCS Issues and Costs.
  - Lakeside Fire Defense Foundation. A 501c3 Charity.
- C.** Staff Report
- D.** Comments and Information from District Counsel
- E.** Firefighters Association Report



## 12. Future Discussion Items

None at this time

## 13. Closed Session

### A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Government Code Section 54956.8

Property: APN #388-260-02-00

Agency negotiator: Chief and Board

Negotiation parties: N/A

Under negotiation: Price and terms of payment.

### B. EMPLOYEE CONTRACT NEGOTIATIONS - Government Code Section 54957.6.

Affected Bargaining Units:

- Lakeside Firefighters Association (District Negotiator(s) A. Parr, Fire Chief; J. Bingham, B. Robeson, Directors).
- Chief Officers (District Negotiator(s) A. Parr, Fire Chief; M. Baker, P. Liebig, Directors).
- General Services Employees (District Negotiator(s) A. Parr, Fire Chief; M. Haworth, B. Robeson, Directors)
- Administrative Services Manager (District Negotiator(s) A. Parr, Fire Chief; M. Baker, P. Liebig, Directors).
- Fire Chief (District Negotiator(s) J. Bingham, B. Robeson, Directors).

### C. PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957

Title: Fire Chief.

### D. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Pursuant to Government Code Section 54956.9(d)(2)

Four (4) potential cases

Facts and circumstances (pursuant to Government Code Section 54956.9(e)(3)): A copy of the claim for money or damages, dated August 11, 2015, from Loan Nguyen, is available for inspection upon request.

Facts and circumstances (pursuant to Government Code Section 54956.9(e)(3)): A copy of the claim for money or damages, dated August 11, 2015, from K.P. Phounsly, is available for inspection upon request.

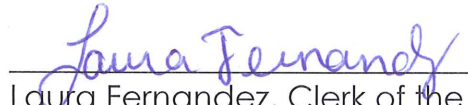
Facts and circumstances (pursuant to Government Code Section 54956.9(e)(3)): A copy of the claim for money or damages, dated August 11, 2015, from Kimberly Nang Chanthaphanh, is available for inspection upon request.


Facts and circumstances (pursuant to Government Code Section 54956.9(e)(3)): A copy of the claim for money or damages, dated August 11, 2015, from K.J. Phounsly, is available for inspection upon request.

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

**Adjournment** - Next regular meeting will be held **September 29, 2015** at 5:30 PM at 12216 Lakeside Avenue, Lakeside, CA 92040

I certify that this District Agenda was posted and made available to members of the Board 72-hours before the noted meeting.

  
\_\_\_\_\_  
Laura Fernandez, Clerk of the Board

  
\_\_\_\_\_  
Date