



# LAKESIDE FIRE BOARD MEETING

Board Chambers – 12216 Lakeside Avenue – Lakeside – California 92040

**Fire Chief**  
Donald H. Butz

## September 11, 2018

**Division Chiefs**  
John Hisaw  
Humberto Lawler  
Bernard Molloy

**Finance Officer**  
Madeline Smith

**Clerk of the Board**  
Laura Fernandez



Clerk Fernandez	Fire Chief Butz	Director Robeson	Director Bingham	Director Haworth	Director Baker	Director Liebig
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### Welcome to your Fire Board Directors Meeting:

Regular meetings of the Board of Directors are held on the second and fourth Tuesdays of each month. For further information call the Board Clerk at 390-2350 Extension 006.

### Addressing the Board:

The Directors and staff welcome information on pertinent concerns but comments at the meeting should be brief and directed to specifics of the case to enable directors to take appropriate action. Anyone wishing to address an item on the Agenda should complete a Speaker Slip form and submit it to the Board Clerk at the beginning of the Board meeting or no later than five minutes before the item is to be heard. The Agenda item number being addressed should appear on the Speaker Slip. Whenever possible lengthy testimony should be presented to the Board in writing, and only pertinent points presented orally. When addressing the Board on any concern a three-minute time limit may be imposed. Public Hearing applicants are limited to twenty minutes.

**Government Code Section 54953.2 Compliance with ADA** – All meetings are open and public and meet the protections, and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec 12132) and the federal rules and regulations adopted in implementation thereof.

***B. Robeson. President  
J. Bingham, M. Haworth,  
M. Baker, P. Liebig.  
Directors***

***Lakeside Fire Protection District  
12216 Lakeside Avenue  
Lakeside, California 92040  
<http://www.lakesidefire.com>***



# LAKESIDE FIRE PROTECTION DISTRICT

## REGULAR MEETING OF THE GOVERNING BOARD

### Agenda

September 11, 2018

#### FIRE DISTRICT ADMINISTRATION

To be posted in accordance with the Ralph M. Brown Act, California Government Code Section 54950, et seq.

The Lakeside Fire Protection District will hold a Regular Board Meeting at 12216 Lakeside Avenue, Lakeside, CA 92040 at 5:30 P.M. on September 11, 2018.

**1. Call to Order and Determination of a Quorum**

**2. Pledge of Allegiance and Invocation**

**A. Invocation – Pastor Al Hester from Hill Country Community Church.**

**3. Confirmation of Agenda**

**4. Consent Calendar**

All items listed under the Consent Calendar are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board, Staff or public request specific items are removed from the Consent Agenda.

**A. Approval of the minutes – August 14, 2018 Regular Board Meeting.**

**B. Approval of the minutes – August 14, 2018 Special Board Meeting.**

**C. List of Demands – Aug 2018**

i. Accounts Payable check 20655 thru 20761:	583,956
ii. Payroll for Aug 3, 17 and 31, 2018:	1,084,620
iii. Workers Comp checks 1000 thru 10021:	<u>11,562</u>
<b>Total demands for Aug 2018:</b>	<b>\$ 1,680,138</b>

**5. Finance**

**A. Resolution 18-029- Amended Final Budget FY2017/2018.**

*Staff Recommendation: Adopt Resolution #18-029 amending the Final Budget for FY-2017/2018 as presented.*

**B. Resolution 18-030 - General Fund Reserve Policy.**

*Staff Recommendation: Adopt Resolution #18-030 allocating fund balances for FYE-2017/2018 as recommended by the staff.*

**C. Resolution 18-031- 5-Year Capital Funding Plan.**

*Staff Recommendation: Accept the Five-Year-Capital Funding Plan for review and adoption prior to October 1, 2018.*

**D. Resolution 18-032 - Final Budget Fiscal Year 2018-2019.**

*Staff Recommendation: Accept the FY2018-2019 Final Budget for review and adoption prior to October 1, 2018.*

**E. Resolution 18-033 – Fiscal Year 2018/2019 Salary Schedule.**

*Staff Recommendation: Adopt Resolution 18-033 and approve the Fiscal Year 2018-2019 Salary Schedule as required by California Code of Regulations, Title 2, Section 570.5.*

**6. Correspondence**

None at this time

**7. Oral Communications to the Board, Opportunity for Public Comment with Respect to Matters not on the Agenda**

This portion of the agenda may be utilized by any person to address the Board of Directors on any matter within the jurisdiction of the Board of Directors. However, depending on the subject matter, the Board may be unable to respond at this time or until the specific item is placed on the agenda at a future meeting, as provided by The Brown Act.

**8. Unfinished Business**

None at this time

**9. New Business**

**A. Administration – Consulting Services, Contract Renewal/Extension. Discussion/Action. (Lawler)**

*Staff Recommendation: Renew/Extend the agreement with Tockstein and Associates to provide consulting services to the District for the purposes of assisting District Staff in the management and oversight for the duration of the two major projects: Station 1 Project (Phase 2 and 3) and Remodel/Refurbishment of Station 3, and other miscellaneous projects.*

**B. Capital Improvements – Request for Proposal (RFP) for Remodel/Refurbishment Station 3. Discussion/Action. (Lawler)**

*Staff Recommendation: Authorize the Chief to release the Request for Proposal (RFP) for Remodel/Refurbishment Station 3 to the two qualified Design Build Entities (DBE). The Chief will negotiate the contract with the preferred DBE while ensuring that the District is getting the best value for the project. The negotiated RFP contract will be presented to the Board for approval.*

**10. Reports**

- A. Directors Report
- B. Chief Report
- C. Staff Report
- D. Comments and Information from District Counsel
- E. Firefighters Association Report

**11. Future Discussion Items**

None at this time.

**12. Closed Session**

**A. PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957**

Title: Fire Chief.

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively

**Adjournment** - Next regular meeting will be held Tuesday, **September 25, 2018** at 5:30 PM at 12216 Lakeside Avenue, Lakeside, CA 92040

I certify that this District Agenda was posted and made available to members of the Board 72-hours before the noted meeting.

Laura Fernandez  
Clerk of the Board, Laura Fernandez

9-6-18  
Date