



# LAKESIDE FIRE BOARD MEETING

Board Chambers – 12216 Lakeside Avenue – Lakeside – California 92040

**Fire Chief**  
Andy Parr

## December 8, 2015

**Division Chiefs**  
John Hisaw  
Humberto Lawler  
Bernard Molloy

**Administrative Services Manager**  
Robert H. Schiwitz

**Clerk of the Board**  
Laura Fernandez



Clerk      Fire Chief      Director      Director      Director      Director      Director  
Fernandez      Parr      Liebig      Robeson      Bingham      Haworth      Baker

### Welcome to your Fire Board Directors Meeting:

Regular meetings of the Board of Directors are held on the second and fourth Tuesdays of each month. For further information call the Board Clerk at 390-2350 Extension 06.

### Addressing the Board:

The Directors and staff welcome information on pertinent concerns but comments at the meeting should be brief and directed to specifics of the case to enable directors to take appropriate action. Anyone wishing to address an item on the Agenda should complete a Speaker Slip form and submit it to the Board Clerk at the beginning of the Board meeting or no later than five minutes before the item is to be heard. The Agenda item number being addressed should appear on the Speaker Slip. Whenever possible lengthy testimony should be presented to the Board in writing, and only pertinent points presented orally. When addressing the Board on any concern a three-minute time limit may be imposed. Public Hearing applicants are limited to twenty minutes.

**Government Code Section 54953.2 Compliance with ADA** – All meetings are open and public and meet the protections, and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec 12132) and the federal rules and regulations adopted in implementation thereof.

***P. Liebig, President***  
***M. Haworth, B. Robeson***  
***J. Bingham, M. Baker.***  
***Directors***

***Lakeside Fire Protection District***  
12216 Lakeside Avenue  
Lakeside, California 92040  
***<http://www.lakesidefire.com>***



# LAKESIDE FIRE PROTECTION DISTRICT

## REGULAR MEETING OF THE GOVERNING BOARD

### Agenda

December 8, 2015

#### FIRE DISTRICT ADMINISTRATION

To be posted in accordance with the Ralph M. Brown Act, California Government Code Section 54950, et seq.

The Lakeside Fire Protection District will hold a Regular Board Meeting at the Lakeside Fire Protection District, 12216 Lakeside Avenue, Lakeside, CA 92040 at 5:30 P.M. on December 8, 2015.

**1. Call to order and determination of a Quorum**

**2. Pledge of Allegiance and Invocation**

A. Invocation – Marshall Masser from Lakeside Christian Church.

**3. Confirmation of Agenda**

**4. Approval of the minutes**

- A. November 10, 2015 special Board meeting.
- B. November 10, 2015 regular Board meeting.

**5. Consent Calendar**

All items listed under the Consent Calendar are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board, Staff or public request specific items are removed from the Consent Agenda.

None at this time

**6. Finance**

A. List of Demands – November 2015

i. Accounts Payable check 17686 thru 17731:	298,711
ii. Payroll for November 13 and 27, 2015:	391,149
iii. Workers Comp checks 7934 thru 7966:	<u>9,252</u>
Total demands for November 2015:	\$ 699,112

*Staff Recommendation: Information item only – no action necessary.*

**7. Correspondence**

- A. Letter from Larry Bauer, Representative, Lakeside Community Presbyterian Church.
- B. Letter from Edmund K. Sprague and Kimberly A. Thorner, Olivenhain Municipal Water District.

- C. Letter from Carlos V. Lugo, General Manager, Helix Water District.
- D. Letter from Cathrine Lemaire, Member Services Director, California Special Districts Association.
- E. Letter from LAFCO – SB239 Overview and Discussion – Upcoming Meeting Dates.

**8. Oral Communications to the Board, Opportunity for Public Comment with Respect to Matters not on the Agenda**

This portion of the agenda may be utilized by any person to address the Board of Directors on any matter within the jurisdiction of the Board of Directors. However, depending on the subject matter, the Board may be unable to respond at this time or until the specific item is placed on the agenda at a future meeting, as provided by The Brown Act.

**9. Unfinished Business**

- A. Fire Station 1 Relocation. Discussion(Chief/Board)  
Report on activities to-date.
- B. Application for Annexation of CSA -115. Discussion/Action.(Chief/Board)  
Report on activities to-date.
- C. Strategic Planning Process – Next meeting date and time TBA.
- D. Change of EMS/ALS transport in El Cajon and how this may affect Lakeside.  
Discussion/Action. (Board/Baker)
- E. Discuss possibilities of partnering with Heartland Fire Rescue JPA and/or with City of Santee to provide sub-regional fire protection services.  
Discussion/Action. (Board/Baker)
- F. Discuss desire/need to seek a Benefit Fee increase or a Facility Bond approval from the public. Discussion/Action. (Board/Baker)
- G. Policy and Procedures Manual. Discussion/Action.  
3rd reading.  
*Staff recommendation: It is recommended that the District Board use Policy 714 (Policy Adoption/Review Procedure) to review the new policies and procedures manual that has been presented to the Governing Board of the Lakeside Fire Protection District. After Board review, this manual will be placed on the agenda for future adoption/rejection.*

**10. New Business**

- A. Approval of the award of a Contract to EC Constructors Inc. of Lakeside, CA to erect a 45' X 50' Pre-Engineered Steel Building and design and pour a 45' X 50' re-enforced concrete slab to support the building. Discussion/Action.  
*Staff recommendation: It is recommended that the Board award the contract to EC Constructors Inc. of Lakeside, CA to erect the pre-engineered steel building and design and pour the slab in an amount not to exceed \$ 107,097.00*
- B. Fire Station 1 Relocation Project - A cost adjustment and clarification to earlier Board action is required. Discussion/Action.  
*Staff recommendation It is recommended that the Board take action to authorize an amount not to exceed \$92,000 (to be paid over a two year period) to obtain a modular building for the purposes of housing firefighting personnel and equipment at the re-located Fire Station 1 site at 8035 Winter Gardens Blvd, El Cajon, CA 92021.*

- C. Approval of the award of a contract to Cleavenger Masonry Inc. of Alpine, CA to Construct an Eight (8) Foot Concrete Block Masonry Wall with Footing and Cap at the Fire Station 1 Relocation site. Discussion/Action.  
*Staff recommendation: It is recommended that the Board award the contract to Cleavenger Masonry Inc. of Alpine, CA, to construct an eight (8') high concrete masonry wall for the Fire Station 1 re-location project per specifications in an amount not to exceed \$65,175.00*
- D. Approval Awarding a Contract to Sentry Fence Company of Poway, CA to Erect a Six (6) Foot Chain Link Fence for Re-location of Fire Station 1. Discussion/Action.  
*Staff recommendation: It is recommended that the Board award the contract to Sentry Fence Company of Poway, California to construct a six (6') high chain link fence for the Fire Station 1 re-location project per specifications in an amount not to exceed \$12,425.00.*
- E. Budget – Station 1 Relocation Budget Augmentation. Discussion/Action.  
*Staff recommendation: It is recommended that the District Board: Direct staff to transfer \$500,000 from the District's Emergency Reserve Fund to the District General Fund 5360-83 for the purposes of purchasing land and constructing a temporary fire station at 8035 Winter Gardens Blvd. El Cajon, CA 92021.*
- F. Operating - Purchase of Structural Turnouts for Firefighters. Discussion/Action.  
*Staff recommendation: It is recommended that the District Board: Authorize the expenditure not to exceed \$22,500.00 for the purchase of 9 sets of structural turnouts as approved in the 2015/2016 Operating Budget.*
- G. Resolution 15-024 Approving an Employment Agreement with John Hisaw as a Division Chief. Discussion/Action.
- H. Resolution 15-025 Approving an Employment Agreement with Bernard Molloy II as a Division Chief. Discussion/Action.
- I. Resolution 15-026 Approving an Employment Agreement with Humberto Lawler as a Division Chief. Discussion/Action.
- J. Resolution 15-027 Approving an Employment Agreement with Andy Parr as a Fire Chief. Discussion/Action.
- K. An Agreement between the Lakeside Fire Protection District and the County of San Diego for Fire Protection and Emergency Medical Services for County Services area No. 115. Discussion/Action.

## 11. Reports

- A. Directors Report
- B. Chief Report
- Next Generation RCS Issues and Costs.
  - Lakeside Fire Defense Foundation. A 501c3 Charity.
- C. Staff Report
- D. Comments and Information from District Counsel
- E. Firefighters Association Report

**12. Future Discussion Items**

None at this time

**13. Closed Session**

- A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Government Code Section 54956.8  
 Property: APN #388-260-02-00  
 Agency negotiator: Chief and Board  
 Negotiation parties: N/A  
 Under negotiation: Price and terms of payment.
  
- B. EMPLOYEE CONTRACT NEGOTIATIONS - Government Code Section 54957.6.  
 Affected Bargaining Units:
  - Lakeside Firefighters Association (District Negotiator(s) A. Parr, Fire Chief; J. Bingham, B. Robeson, Directors).
  - Chief Officers (District Negotiator(s) A. Parr, Fire Chief; M. Baker, P. Liebig, Directors).
  - General Services Employees (District Negotiator(s) A. Parr, Fire Chief; M. Haworth, B. Robeson, Directors)
  - Administrative Services Manager (District Negotiator(s) A. Parr, Fire Chief; M. Baker, P. Liebig, Directors).
  - Fire Chief (District Negotiator(s) J. Bingham, B. Robeson, Directors).
  
- C. PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957  
 Title: Fire Chief.
  
- D. CONFERENCE WITH LEGAL COUNSEL - Government Code Section  
 CSA 115 Agreement.

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

**Adjournment** - Next regular meeting will be held **January 12, 2016** at 5:30 PM at 12216 Lakeside Avenue, Lakeside, CA 92040

I certify that this District Agenda was posted and made available to members of the Board 72-hours before the noted meeting.

Laura Fernandez  
 Laura Fernandez, Clerk of the Board

12-3-15  
 Date