

LAKESIDE FIRE PROTECTION DISTRICT

MEETING OF THE GOVERNING BOARD

Minutes

January 8, 2019

1. CALL TO ORDER AND QUORUM

Directors Present:

Director Mark Baker
Director James Bingham
Director Peter Liebig
Director Bob Robeson
Director Tim Robles

Also present:

Fire Chief Don Butz
District General Counsel Steve Bohemer
Clerk of the Board Laura Fernandez

The meeting was called to order by Director Robeson at 5:40 P.M.

Director Liebig received his Oath of Office.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

A. Invocation – Lakeside Fire Protection District Chaplain Al Hester.

Director Baker led the Pledge of Allegiance and Lakeside Fire Protection District Chaplain Al Hester delivered an invocation.

3. CONFIRMATION OF AGENDA

The Agenda was approved. M/S/P Liebig/Bingham. Motion passed unanimously.

4. CONSENT CALENDAR

A. Approval of the minutes – December 11, 2018 regular Board meeting.

B. Approval of the minutes – December 11, 2018 special Board meeting.

C. List of Demands – December 2018

i. Accounts Payable check 20819 thru 20984:	482,924
ii. Payroll for December 7 and 21, 2018:	421,836
iii. Workers Comp checks 1124 thru 1142:	<u>7,036</u>

Total demands for December 2018: \$ 911,796

Motion was made by Director Baker, seconded by Director Robles to approve consent calendar. Motion passed unanimously.

5. FINANCE

A. Financing for Fire Station 3 Remodel. Discussion/Action.

Staff Recommendation:

- 1. Adopt Resolution No. 19-001 Initiating the process to finance improvements to Fire Station 3 and authorizing staff to enter into agreements with the selected parties for professional services required to complete the financing.*
- 2. Adopt Resolution No. 19-002 – District declaring its official intent to reimburse itself with the proceeds of a tax-exempt financing.*

3. *Adopt resolution No. 19-003 – Adopting the District's Debt Management Policy.*

Finance Officer Smith reported on the financing for Fire Station 3 remodel. And Dan Shaw from Brandis Tallman presented on the financing option a tax exempt 20 year bond and Julie Wonderlink from Jones Hall presented on the necessary documents to process it.

After discussion and comments **motion was made by Director Baker, seconded by Director Bingham to Adopt Resolution 19-001 initiating the process to finance improvements to Fire Station 3 and authorizing staff to enter into agreements with the selected parties for professional services required to complete the financing. Motion passed Unanimously.**

Motion was made by Director Liebig, seconded by Director Robles to Adopt Resolution 19-002 As amended with an amount not to exceed 4.6 million. District declaring its official intent to reimburse itself with the proceeds of a tax-exempt financing for an amount not to exceed \$4.6 million. Motion passed unanimously.

Motion was made by Director Baker, seconded by Director Liebig to Adopt Resolution 19-003 Adopting the District's Debt Management Policy. And request that staff bring back within 6 months for potential review. Motion passed unanimously.

6. **CORRESPONDENCE**

None at this time.

7. **ORAL COMMUNICATION**

None at this time.

8. **UNFINISHED BUSINESS:**

A. 2019- 2023 Strategic Plan. Discussion/Action. (Board)

Resolution 19-004 Adopting the District's Strategic Plan.

Chief Butz reported on the finalized strategic plan for the district. After discussion and comments **Motion was made by Director Baker, seconded by Director Robles to approve resolution 19-004 hereby approving and adopting the 2018 Strategic Plan. And that the Board of Directors recognizes the Strategic Plan as a guiding document and the Strategic Plan be integrated into the District's administrative, managerial and operational functions and practices. Motion passed unanimously.**

9. **NEW BUSINESS:**

A. Election of Board Officers. Discussion/Action. (Board)

The Board will elect officers and appoint representatives to the various commissions and committees.

Motion was made by Director Bingham, seconded by Director Robles to replace Director Haworth with Director Robles and to change FAIRA to have Chief Butz as lead and Liebig as alternate with all other staying the same. Motion passed unanimously.

Director Liebig nominated Director Robeson for president and Director Bingham as Vice President, motion was seconded by Director Robles. Motion passed unanimously.

10. **REPORTS:**

A. Directors Report:

No reports.

B. Chief Report:

No report.

C. Staff Report:

Division Chief Molloy reported:

Incident summary report for 2018.

Upcoming CSA-69 subcommittee meeting where the proposed 5 year budget will be discussed.

D. Comments and Information from District Counsel:

Closed session item 2A was discussed with no reportable action.

E. Firefighters Association Report:

Captain Poynter reported that the annual adopt a family was a success.

And thanked everyone that participated. He also reported on the sendoff to retiring Captains Barnes and Culkin held at Station 2.

11. **FUTURE DISCUSSION ITEMS**

None at this time.

12. **CLOSED SESSION:**

A. PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957

Title: Fire Chief.

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

Having no additional items to discuss the meeting was adjourned at 6:30 P.M.

Respectfully submitted,


Clerk of the Board, Laura Fernandez