

LAKE SIDE FIRE PROTECTION DISTRICT

MEETING OF THE GOVERNING BOARD

Minutes

January 14, 2014

1. CALL TO ORDER AND QUORUM

Directors Present:

Director Mark Baker
Director James Bingham
Director Susan Conniry
Director Peter Liebig
Director Jon Lorenz

Also present:

Fire Chief Andy Parr
District Counsel Steve Boehmer
Clerk of the Board Laura Fernandez

The meeting was called to order by Director Conniry at 5:37 P.M.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

A. Invocation – Lakeside Fire Protection District Chaplain Lloyd Dailey.

Director Lorenz led the Pledge of Allegiance and Lakeside Fire Protection District Chaplain Lloyd Dailey delivered an invocation.

3. CONFIRMATION OF AGENDA

The Agenda was approved as presented. M/S/P Lorenz/Liebig. Unanimously.

4. APPROVAL OF THE MINUTES AND SPECIAL PRESENTATION

A. November 1, 2013 special Board meeting.

B. December 10, 2013 regular Board meeting.

The minutes of the November 1, 2013 special and December 10, 2013 regular Board meetings were approved as presented in one motion. M/S/P Lorenz/Baker. Unanimously.

A. Special Presentation

Badge Pinning - Captain Eric Stamm.

Chief Parr commented that it is always a great occasion when we promote the best and brightest. He presented Captain Eric Stamm with his new badge and his two children helped pin it on.

5. CONSENT CALENDAR

None at this time.

6. FINANCE

A. List of Demands – For December 2013

Accounts Payable checks 15807 thru 15903: 656,822

Payroll for December 13 and 27, 2013: 631,795

Workers Comp checks 6977 thru 7006: 5,959
Total demands for December 2013: \$1,294,576
Staff Recommendation: Information item, no action required.

7. CORRESPONDENCE

- A. Letter from Stephen Abbott, Battalion Chief North County Fire Protection District.
- B. Letter and card from Butson Family.
- C. Letter from Vincent J. Landis.
- D. Email from J. McNamara, Motor Sgt., California Highway Patrol – El Cajon Area.
- E. Cathedral City Fire Department Invitation.

All correspondence was acknowledged and briefly discussed.

8. ORAL COMMUNICATION

None at this time

9. UNFINISHED BUSINESS:

- A. Operations – Fire Station 1 Relocation. Discussion/Action (Board)
Report on activities to-date.
Chief Parr reported on activities to date. After discussion and comments.
Motion was made by Director Baker to direct Chief to respond to questions in attached hand out and respond back to the Board in the next 60 to 90 days. During discussion and comments was the possible inclusion of the questions in handout to the proposal for Item 10A. **Director Baker withdrew his motion.**
Chief Parr reported he is preparing for joint meeting with LAFCO. Staff is working on gathering updated information for Standards of Coverage.
- B. Next Generation RCS Issues and Costs. Discussion/Action(Chief/Board)
Report on activities to-date.
Chief Parr reported we are in receipt of the RCS agreement and the document has been forwarded to Counsel for review and recommendation.
- C. Lakeside Fire Defense Foundation. A 501 c3 Charity. Discussion/Action (Lorenz/Board)
Report on activities to-date.
Chief Parr reported that staff continues work through a 32-page IRS form 1023 to complete the next step in the process.

10. NEW BUSINESS:

- A. Election of Board Officers. Discussion/Action. (Board)
The Board will elect officers and appoint representatives to the various commissions and committees.
Director Bingham nominated Director Lorenz for President. Director Lorenz nominated Director Bingham for Vice President. Nominations passed unanimously.

Motion was made by Director Lorenz, seconded by Director Liebig to update current committee and commission assignments' representatives as listed (see attached list). Motion carried unanimously.

President elect Lorenz took over the meeting at 6:11.

B. SRA Fee information. Discussion/Action. (Board)

Fire Chief Andy Parr reported on the SRA Fee information available prominently on the District's website with links for additional information available to the public.

C. Standards of coverage/Financial Analysis Consultant cost and/or forecast. Discussion/Action. (Board)

Fire Chief Parr reported on the research done for a consultant and recommended Citi Gates and Associates as a sole source provider. They have provided detailed and comprehensive reports, statistical analysis, and maps to other local agencies. A soft estimate of about \$70,000.00 with the use of reserve funds was discussed. After discussion and comments. **The Board Directed the Fire Chief by General consensus to continue the project and come back with a solid proposal next board meeting.**

D. Reserve Firefighter Personal Protective Equipment (PPE). Discussion/Action. (Chief/Board)

After Discussion and comments, item was pulled from agenda awaiting research on risk assessment and other product information requested by the Board.

E. Administration – Contract Amendment for Legal Services. Discussion/Action (Chief/Board)

Motion was made by Director Liebig, seconded by Director Conniry to approve amendment for Legal Services as Appointed with Steve Boehmer as Legal Counsel and Randal Shoblom as Assistant legal counsel. Motion Passed unanimously.

11. REPORTS:

A. Directors Report:

- Director Baker announced the FDAC Conference scheduled for April 10-12 in Napa.
- Director Liebig commented on having a great holiday vacation. He congratulated Lakeside for the excellent response in an airplane incident close to the race track.
- Director Lorenz thanked Director Conniry for the work she did as President of the Board.
- Director Conniry reported that she was able to participate in the Adopt a Family. Conversation with the Chief was well attended. This last time it was held at 9:00 A.M. She appreciated the information she received about the Wildcat Canyon incident and was able to stay out of the area.

B. Chief Report:

Chief Reported on:

- Incident.
- Two reserves will receive offer letters.
- San Miguel training not operational.
- Strategic planning meeting scheduled for January 24, 2014 at 9:00 A.M.
- Rocket motor testing site Sierra Nevada Corp.

C. Staff Report:

Division Chief Kirkpatrick reported that training has been completed on the Zoll X series monitors. They are now being used. He also gave updates on CERT program, Amateur Radio Emergency Net.

D. Comments and Information from District Counsel:

Nothing to report.

E. Firefighters Association Report:

Captain Bernie Molloy was present and reported collecting \$2100.00 for the Lakeside annual Adopt a Family. One family received presents and dinner on Christmas day. Six \$100 dollar gift cards were purchased for families in need in the District and \$500.00 was donated to the Christian Help Center.

12. CLOSED SESSION:**A. EMPLOYEE CONTRACT NEGOTIATIONS - Government Code Section 54957.6. Affected Bargaining Units:**


- Lakeside Firefighters Association (District Negotiator(s) A. Parr, Fire Chief; S. Conniry, J. Bingham Directors).
- Chief Officers (District Negotiator(s) A. Parr, Fire Chief; J. Lorenz, P. Liebig, Directors).
- Miscellaneous Employees (District Negotiator(s) A. Parr, Fire Chief; S. Conniry, J. Lorenz Directors).
- Administrative Services Manager (District Negotiator(s) A. Parr, Fire Chief; J. Lorenz, Director).
- Fire Chief (District Negotiator(s) S. Conniry, J. Lorenz, Directors).

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

The Board of Directors, Fire Chief and District Counsel adjourned to closed session at 6:52 P.M. Open session resumed at 7:42 P.M. with no reportable action.

Having no additional items to discuss the meeting was adjourned at 7:43 P.M.

Respectfully submitted,


Clerk of the Board, Laura Fernandez



Lakeside Fire District Board of Directors

Officers, Commissions, Boards and Committees

<u>Entity</u>	<u>Schedule / Location</u>	<u>time</u>	<u>2014</u>
LKS Board of Directors	Semi-monthly 2nd & 4th Tuesday LKS Adm. Bldg. (Brd. rm)	5:30p	President LORENZ Vice Pres. Bingham
CSA-69 Ambulance District County Service Area 69	Quarterly (Feb, May, Aug, Nov) 2nd Thursday LKS Adm. Bldg (Brd. rm)	4:00p	lead BINGHAM alternate Liebig
HTFA Commission Heartland Training Facility Authority	Quarterly (Jan, April, July, Oct) 2nd Thursday HTF, No. Marshall, El Cajon	4:00p	lead LORENZ alternate Conniry
HCFA Commission Heartland Communications Facility Authority	Quarterly (Jan, April, July, Oct) 4th Thursday R. Reagan Community Ctr., Lexington Ave., El Cajon	4:00p	lead CONNIRY alternate Baker
PASIS Public Agency Self Insurance System	Quarterly (Jan, April, July, Oct) 4th Wednesday attorney's office in San Diego or Carlsbad	10:00a	lead SCHWITZ alternate Liebig
FAIRA Fire Agencies Insurance Risk Authority	Quarterly (Mar, June, Sept) 2nd Monday Marsh and Assoc., San Francisco	10:00a	lead LIEBIG alternate Parr
SDCFDA SD Co. Fire Districts Assoc.	Bi-monthly (odd months) 1st Thursday Burn Institute, Aero Dr., SD	08:00a	lead PARR alternate Baker

**County of San Diego Agency
Oversight Board -
Dissolution of
Redevelopment**

meet as needed

SCHIWITZ

Budget

ad-hoc committee

meet as needed

**BAKER
LORENZ**

**Labor Negotiations
Firefighters' Association**

ad-hoc committee

meet as needed

**LORENZ
BINGHAM**

**Labor Negotiations
Chief Officer's Association**

ad-hoc committee

meet as needed

**CONNIRY
alternate LIEBIG**

**Labor Negotiations
Misc. Employees' Assoc.**

ad-hoc committee

meet as needed

**CONNIRY
alternate LORENZ**

**Labor Negotiations
Administrative Services Manager**

ad-hoc committee

meet as needed

**LORENZ
alternate BAKER**

**Labor Negotiations
Fire Chief**

ad-hoc committee

meet as needed

President **LORENZ**
VP **BINGHAM**

New Fire Station #1

ad-hoc committee

meet as needed

**LORENZ
BINGHAM**