

# ***LAKESIDE FIRE PROTECTION DISTRICT***

## **MEETING OF THE GOVERNING BOARD**

### **Minutes**

February 12, 2019

**1. CALL TO ORDER AND QUORUM**

**Directors Present:**

Director Mark Baker  
Director James Bingham  
Director Peter Liebig  
Director Bob Robeson  
Director Tim Robles

**Also present:**

Fire Chief Don Butz  
District General Counsel Steve Bohemer  
Clerk of the Board Laura Fernandez

The meeting was called to order by Director Robeson at 5:40 P.M.

**2. PLEDGE OF ALLEGIANCE AND INVOCATION**

**A. Invocation – Lakeside Fire Protection District Chaplain Al Hester.**

Director Baker led the Pledge of Allegiance and Lakeside Fire Protection District Chaplain Al Hester delivered an invocation.

**3. CONFIRMATION OF AGENDA**

**The Agenda was approved as presented. M/S/P Baker/Robles. Motion passed unanimously.**

**4. CONSENT CALENDAR**

**A. Approval of the minutes – January 8, 2019 regular Board meeting.**

**B. Approval of the minutes – January 8, 2019 special Board meeting.**

**C. List of Demands – January 2019**

i.	Accounts Payable check 20985 thru 21037:	222,657
ii.	Payroll for January 4 and 18, 2019:	681,695
iii.	Workers Comp checks 1143 thru 1187:	11,324
	Total demands for January 2019:	\$ 915,676

**Director Baker, seconded by Director Robles to approve consent calendar, made motion. Motion passed unanimously.**

**5. FINANCE**

**A. Annual Continuing Disclosure Report for Fiscal Year Ending June 30, 2018.**

*Staff Recommendation: Information item only – no action required*

Finance Officer Smith reported on the Annual Continuing Disclosure Report for Fiscal Year Ending June 30, 2018.

**B. Audit Report – FY-2017-2018**

*Staff Recommendation: Accept the Audit Report for fiscal year ending June 30, 2018*



Finance Officer Smith reported on the Audit Report. After discussion and comments. **Motion was made by Director Bingham, seconded by Director Liebig to Accept the Audit Report for Fiscal Year Ending June 30, 2018. Motion passed unanimously.**

**C. Update of Resolution Authorizing Bank Signers**

*Staff Recommendation: Adopt Resolution #19-010 – A Resolution of the Board of Directors of the Lakeside Fire Protection District Authorizing Signers on District Bank Account.*

Finance Officer Smith reported on the need to update Authorizes Bank Signers. After discussion and comments. **Motion was made by Director Baker, seconded by Director Robles to Adopt Resolution #19-010 – A Resolution of the Board of Directors of the Lakeside Fire Protection District Authorizing Signers on District Bank Account. Motion passed unanimously.**

**D. Adopt Resolution 19-011 Approving Lease Financing Documents related to Fire Station 3 Remodel and authorizing the Fire Chief and/or their Designee to execute all documents.**

*Staff recommendation: Adopt Resolution No. 19-011 Resolution of the Board of Directors of the Lakeside Fire Protection District Approving Lease Financing Documents Relating to the Financing of Capital Improvements in the District and Authorizing the Fire Chief and/or Designee to execute all documents.*

Brandis Tallman and Julie Wonderlink presented on the Lease Financing process for Funding Station 3 Remodel. After discussion and comments. **Motion was made by Director Baker, seconded by Director Bingham to adopt resolution 19-011 – Resolution of the Board of Directors of the Lakeside Fire Protection District Approving Lease Financing Documents Relating to the Financing of Capital Improvements in the District and Authorizing the Fire Chief and/or Designee to execute all documents. Motion passed unanimously.**

**6. CORRESPONDENCE**

None at this time.

**7. ORAL COMMUNICATION**

None at this time.

**8. UNFINISHED BUSINESS:**

None at this time.

**9. NEW BUSINESS:**

**A. Capital – Self- Contained Breathing Apparatus Purchase.**

**Discussion/Action**

*Staff Recommendation: Approve Resolution 19-009 authorize the purchase of Scott Self-Contained Breathing Apparatus not to exceed \$607,000.00 from Municipal Emergency Services (MES) via the use of competitively bid cooperative agreement.*

Captain Eric Stamm reported on the need to replace the current Self – Contained Breathing Apparatus. After discussion and comments. **Motion was made by Director Robles, seconded by Director Bingham Approve**



**Resolution 19-009 authorize the purchase of Scott Self-Contained Breathing Apparatus not to exceed \$607,000.00 from Municipal Emergency Services (MES) via the use of competitively bid cooperative agreement. Motion passed unanimously.**

**10. REPORTS:**

**A. Directors Report:**

Director Liebig reported invited everyone to participate in the CSFA scholarship fund fundraising event he is participating in.

Director Robles reported on the Heartland Communications meeting he attended where access to mental health program was discussed.

**B. Chief Report:**

Chief Butz reported that Finance Officer Smith will be on leave starting tomorrow. Bari our new Human Resources Analyst has started. Next month we will have Janise Martinez as Clerk. Robert Schiwitz will be filling in for Madeline while she is out.

**C. Staff Report:**

Chief Lawler reported that the Lakeside Planning group approved the Station 3 remodel project unanimously placing the project on schedule to deliver the plans to the County by April.

Chief Molloy reported on the Love your Hearth Blood Pressure screenings at the Lakeside Library on Thursday. He also reported that Patrol 2 was activated to cover surge in incidents. He also announced the upcoming CSA Advisory Committee meeting.

**D. Comments and Information from District Counsel:**

Closed session item 2A was discussed with no reportable action.

**E. Firefighters Association Report:**

No report.

**11. FUTURE DISCUSSION ITEMS**

None at this time.

**12. CLOSED SESSION:**

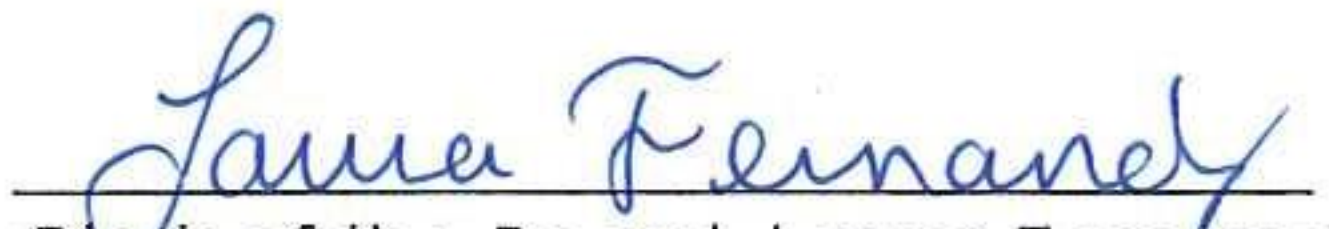
**A. PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957**

Title: Fire Chief.

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

Having no additional items to discuss the meeting was adjourned at 6:37 P.M.

Respectfully submitted,



Clerk of the Board, Laura Fernandez