

***LAKESIDE FIRE PROTECTION DISTRICT***  
**MEETING OF THE GOVERNING BOARD**  
**Minutes**

March 8, 2011

**1. CALL TO ORDER AND QUORUM**

**Directors Present:**

Director James Bingham  
Director Susan Conniry  
Director Nicholas Johnson  
Director Jon Lorenz  
Director Peter Liebig

**Also present:**

Fire Chief Andy Parr  
District Counsel Hilda Mendoza  
Clerk of the Board Laura Fernandez

The meeting was called to order by Director Johnson at 5:30 P.M.

**PLEDGE OF ALLEGIANCE AND INVOCATION**

**A. Invocation: Chaplain Lakeside Fire Protection District Lloyd Dailey.**

Director Johnson led the Pledge of Allegiance and Lakeside Fire Protection District Chaplain Lloyd Dailey delivered an invocation.

**2. CONFIRMATION OF AGENDA**

**The Agenda was approved as presented. M/S/P Liebig/Bingham. Unanimously.**

**3. APPROVAL OF THE MINUTES**

**A. The minutes of the February 22, 2011, regular board meeting were approved as presented. M/S/P Bingham/Conniry. Unanimously.**

**4. CONSENT CALENDAR**

- A. Resolution 11-002 – Fire Mitigation Fee Participation.**
- B. Resolution 11-003 – Employer pickup Resolution Pre-Tax Payroll Deduction Plan for Service Credit Purchases.**

*Staff Recommendation: Adopt Consent Calendar.*

**Motion was made by Director Conniry seconded by Director Liebig, to adopt Resolution 11-002 – Fire Mitigation Fee Participation. Motion carried unanimously.**

**Motion was made by Director Conniry seconded by Director Lorenz, to adopt Resolution 11-003 – Employer pickup Resolution Pre-Tax Payroll Deduction Plan for Service Credit Purchases. Motion carried unanimously.**

**5. FINANCE****A. List of Demands – For February 2011**

i. Accounts Payable check 12911 thru 12994:	612,579
ii. Payroll for February 11 and 25, 2011:	501,364
iii. Workers Comp checks 5765 thru 5795:	<u>4,934</u>
Total demands for February 2011:	\$1,118,877

*Staff Recommendation: Information item, no action required.*

**B. River Park Project Expenditure Update – For February 2011**

i. Expenditures for February 2011	\$ 206,182
ii. Total Expenditures up to January 31, 2011:	<u>5,141,646</u>
Total distribution to date:	\$ 5,347,828

*Staff Recommendation: Information item, no action required.*

**6. CORRESPONDENCE**

**A.** Thank you card from Amanda Langseth.

**B.** Thank you card from Amanda Langseth.

**Thank you cards for Medic 1 Buzzell, Hazlewood and Engine 1 Lawler, Molloy and Fox. A copy of the card will be forwarded to personnel files.**

**7. ORAL COMMUNICATION**

None at this time.

**8. UNFINISHED BUSINESS:**

None at this time.

**9. NEW BUSINESS:**

**A.** Records Management Policies Presented for Review and Adoption.  
Discussion/Action (ASM/Board)

*Staff Recommendation: Policies presented for introduction only at this meeting. Staff will continue the agenda item for 3 consecutive agendas as required by Policy #714 – Policy Adoption/Review Procedure. Staff recommends adoption at the third meeting.*

The Board discussed Policy #715-Public Records Act Policies and Procedures and; Policy #716-Records Management Policy and Schedule. The Board directed staff to schedule for adoption at next board meeting.

**B.** Review and revise Policy 113 - Board Room Use. Discussion/Action  
(Chief/Board)

*Staff Recommendation: Policy is presented for review and introduction only at this meeting. Staff will continue the agenda item for 3 consecutive agendas as required by Policy #714 – Policy Adoption/Review Procedure.*

**Motion was made by Director Conniry seconded by Director Lorenz, to direct Chief to inform in writing the three groups of the Board's decision to not have the current board room available for public use effective on the date of move anticipated for December 2011; and that the new District facilities not be available for public use for at least a year until such time that the District can do the following: (1.) Establish practices for the many uses of the room; and (2.) Propose amendments to District Policy 113 which will reflect the allowable usage requirements as approved by the Board. Motion carried unanimously.**

**10. REPORTS:****A. Directors Report:**

Director Liebig announced he will be attending FAIRA meeting next Monday. Director Conniry commented on Ride Along she went on with Station 1 crew and how impressed she was with their preparation and work. She also noted Ashleigh and Karen do an excellent job dealing with the public.

**B. Fire Deployment Study/Joint Powers Authority:**

**Chief Parr reported that meeting for the 10<sup>th</sup> was postponed. He will be attending Chief's meeting tomorrow. Legal counsels are working on draft JPA document.**

**C. Chief Report:**

Chief Reported on:

- 298 Days for River Park Fire Station completion, they just finished pour of footings.
- Possible Special meeting for Site tour April 12<sup>th</sup>.
- Have requested extra patrols due to two burglaries that have occurred at construction site.
- Currently working along with contractor on site security plan.
- Captain Blane Darby has completed his turn as Acting Battalion Chief and Captain Jerry Daoust is next in line.
- Santee's New Fire Chief Robert Leigh started today and Chief Rottenberg is retiring.
- 501c3 and real estate items will be on next agenda.
- Karen is meeting with contractors for landscaping, defensible space clearing in our properties and sink hole in parking lot.

**D. Staff Report:**

None at this time.

**E. Comments and Information from District Counsel:**

None at this time.

**F. Firefighters Association Report:**

None at this time.

**11. CLOSED SESSION:****A. EMPLOYEE CONTRACT NEGOTIATIONS**

Affected Bargaining Units:

- Lakeside Firefighters Association (District Negotiator(s) A. Parr, Fire Chief; N. Johnson, J. Bingham Directors).
- Chief Officers (District Negotiator(s) A. Parr, Fire Chief; J. Lorenz, P. Liebig, Directors).
- Miscellaneous Employees (District Negotiator(s) A. Parr, Fire Chief; S. Conniry, J. Lorenz Directors).

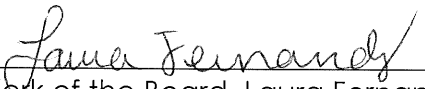
- Administrative Services Manager (District Negotiator(s) A. Parr, Fire Chief; N. Johnson, Director).
- Fire Chief (District Negotiator(s) J. Bingham, S. Conniry, N. Johnson, P. Liebig, J. Lorenz, Directors).

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section 54957.6. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

The Board of Directors, Chief Parr, and District Legal Counsel adjourned to closed session at 6:22 P.M. Open session resumed at 7:11 P.M. with Legal Counsel announcing nothing to report

Having no additional items to discuss the meeting was adjourned at 7:12 P.M.

Respectfully submitted,

  
Clerk of the Board, Laura Fernandez