

LAKESIDE FIRE PROTECTION DISTRICT
MEETING OF THE GOVERNING BOARD
Minutes

March 13, 2012

1. CALL TO ORDER AND QUORUM

Directors Present:

Director James Bingham

Director Susan Conniry

Director Peter Liebig

Director Jon Lorenz

Also present:

Fire Chief Andy Parr

District Counsel Lisa Foster

Clerk of the Board Laura Fernandez

The meeting was called to order by Director Liebig at 5:30 P.M. with Director Johnson absent from this meeting.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

A. Invocation – Ron Thomas, Mapleview Baptist Church.

Director Lorenz led the Pledge of Allegiance and Pastor Ron Thomas from Mapleview Baptist Church delivered an invocation.

3. CONFIRMATION OF AGENDA

The Agenda was approved as presented. M/S/P Conniry/Lorenz. Unanimously.

4. APPROVAL OF THE MINUTES

The minutes of February 28, 2012 Regular Board Meeting were approved as presented. M/S/P Lorenz/Conniry. Unanimously.

5. CONSENT CALENDAR

A. Resolution 12-002 Fire Mitigation Fee Participation.

Staff Recommendation: Approve Consent Calendar.

Motion was made by Director Lorenz, seconded by Director Conniry to approve consent calendar adopting Resolution 12-002 Fire Mitigation Fee Participation. Motion passed unanimously.

6. FINANCE

A. List of Demands – For February 2012

i. Accounts Payable check 13946 thru 14076: 744,754

ii. Payroll for February 10 and 24, 2012: 419,468

iii. Workers Comp checks 6099 thru 6122: 5,763

Total demands for February 2012: \$1,169,985

Staff Recommendation: Information item, no action required.

- B. River Park Project Expenditure Update – For February 2012
- | | |
|--|-------------------|
| i. Expenditures for February 2012 | \$ 231,302 |
| ii. Total Expenditures up to January 31, 2012: | <u>10,963,959</u> |
| Total distribution to date: | \$11,195,261 |

Staff Recommendation: Information item, no action required.

7. CORRESPONDENCE

- A. Letter from American Society of Civil Engineers. Re: "Award of Merit" in Architectural Engineering.
Letter was briefly discussed.

8. ORAL COMMUNICATION

None at this time.

9. UNFINISHED BUSINESS:

None at this time.

10. NEW BUSINESS:

- A. Purchase of Mobile Intensive Care Unit (MICU) Ambulance.
Discussion/Action (Chief/Board).

Staff Recommendation: Approve the expenditure of \$160,000 for the purchase and equipping of the new ambulance as approved in the budget and capital replacement plan.

Motion was made by Director Lorenz, seconded by Director Conniry to approve the expenditure of \$160,000 for the purchase and equipping of the new ambulance as approved in the budget and capital replacement plan. Motion passed unanimously.

- B. Release of Security Deposits. Discussion/Action (Chief/Board).

Staff Recommendation: Direct Fire Chief Andy Parr to notify Escrow Agent in writing certifying that the Contract with EC Constructors, Inc. is final and complete, and that the Contractor has complied with all requirements and procedures applicable to the Contract.

Motion was made by Director Conniry, seconded by Director Lorenz to direct Fire Chief Andy Parr to notify Escrow Agent in writing certifying that the Contract with EC Constructors, Inc. is final and complete, and that the Contractor has complied with all requirements and procedures applicable to the Contract. Motion passed unanimously.

- C. Issuance of an RFP for Landscaping Construction/Installation.
Discussion/Action (Chief/Board).

Staff Recommendation: Issue a RFP for Landscape Construction/Installation services to be provided by a licensed firm as provided by District Policy and applicable California Laws.

Motion was made by Director Conniry, seconded by Director Lorenz to Issue a RFP for Landscape Construction/Installation services to be provided by a licensed firm as provided by District Policy and applicable California Laws. Motion passed unanimously.

- D. Issuance of an RFP for Construction/Installation of a retaining wall.
Discussion/Action (Chief/Board).

Staff Recommendation: Issue a RFP for construction services to be provided by a licensed firm as provided by District Policy and applicable California Laws.

Motion was made by Director Lorenz, seconded by Director Conniry to issue a RFP for construction services to be provided by a licensed firm as provided by District Policy and applicable California Laws. Motion passed unanimously.

- E. Resolution 12-003 Authorizing Records Destruction. Discussion/Action (ASM/Board).

Staff Recommendation: Adopt Resolution 12-003 Authorizing the Destruction of Certain Records and Documents Maintained by the District.

Motion was made by Director Conniry, seconded by Director Lorenz to adopt Resolution 12-003 Authorizing the Destruction of Certain Records and Documents Maintained by the District. Motion passed unanimously.

- F. Strategic Plan – yearly review. Discussion (Chief/Board).
Discuss meeting date for yearly review.

During discussion a workshop was proposed and Chief will get information for dates and times everyone is available.

11. REPORTS:

A. Directors Report:

Director Conniry reported on painting she received for display at Board Office. She is interested in memorabilia.

Director Liebig reported on FAIRA meeting he attended.

B. Fire Deployment Study/Joint Powers Authority:

Chief Parr reported waiting for Citygate Associates report due in late June.

C. Chief Report:

Chief Reported on:

- Met with Firefighters Association
- HCFA meeting followed Chiefs meeting.
- HCFA possible merger with Nothcomm not economically feasible at this time.
- Firefighters Association hosted an OPEB meeting and he was in attendance.
- Following the Incident Command System Bob Robeson will be the District's Volunteer Liaison Officer.
- Met with Mr. Turner last Friday.
- Estimates on work to gray house before leasing.
- Participation in Western Days Parade.
- Ron Fuller from Alpine Passed Away.
- Will submit Indian Gaming Grant.
- Valle Vista Property already has interested parties.

- HAM Radio Group start up.
- Form 700 Due.

D. Staff Report:

Division Chief Laff thanked the Board for the approval of the MICU ambulance and noted all the work the apparatus committee put in to bring forward for Board approval. SMEAL is ready for pre paint inspections. Division Chief Kirkpatrick reported on Rocket motor test site in our area.

E. Comments and Information from District Counsel:

None at this time.

F. Firefighters Association Report:

Bernie Molloy spoke on behalf of the Association and reported that they will be participating in the fill the boot fundraising and the Derby. Thanked the LVG's and received a thank you note for donation to Skate Park. Introduced Reserve Firefighter Mark Pointer, he has been involved in ride along, intern and now a reserve.

12. CLOSED SESSION:

A. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION -
Government Code Section 54956.9.(c)

B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Government Code
Section 54956.8
Property: 12365 Parkside Street
Agency negotiator: Chief and Board
Negotiation parties: Trinity Commercial on behalf of Windmill
Construction.
Under negotiation: Price and terms of payment.

C. EMPLOYEE CONTRACT NEGOTIATIONS - Government Code Section
54957.6.

Affected Bargaining Units:

- Lakeside Firefighters Association (District Negotiator(s) A. Parr, Fire Chief; N. Johnson, J. Bingham Directors).
- Chief Officers (District Negotiator(s) A. Parr, Fire Chief; J. Lorenz, P. Liebig, Directors).
- Miscellaneous Employees (District Negotiator(s) A. Parr, Fire Chief; S. Conniry, J. Lorenz Directors).
- Administrative Services Manager (District Negotiator(s) A. Parr, Fire Chief; N. Johnson, Director).
- Fire Chief (District Negotiator(s) J. Bingham, S. Conniry, N. Johnson, P. Liebig, J. Lorenz, Directors).

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to

disclosure will be made by the District's Counsel upon return to open session respectively.

The Board of Directors, Fire Chief Andy Parr, and District Legal Counsel adjourned to closed session at 6:36 P.M. Open session resumed at 7:58 P.M. with Legal Counsel announcing direction given and no reportable action on items 12A, 12B and 12C.

Having no additional items to discuss the meeting was adjourned at 7:59 P.M.

Respectfully submitted,


Clerk of the Board, Laura Fernandez