

LAKE SIDE FIRE PROTECTION DISTRICT

MEETING OF THE GOVERNING BOARD

Minutes

April 14, 2015

1. CALL TO ORDER AND QUORUM

Directors Present:

Director Mark Baker
Director James Bingham
Director Peter Liebig
Director Mike Haworth
Director Rob Robeson

Also present:

Fire Chief Andy Parr
District Counsel Steve Boehmer
Clerk of the Board Laura Fernandez

The meeting was called to order by Director Liebig at 5:48 P.M.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

A. Invocation – Pastor Ralph Goodrich Harvest Christian Fellowship.

Director Robeson led the Pledge of Allegiance and Pastor Ralph Goodrich Harvest Christian Fellowship delivered an invocation.

3. CONFIRMATION OF AGENDA

The Agenda was approved as presented. M/S/P Bingham/Baker. Unanimously.

4. APPROVAL OF THE MINUTES

A. March 24, 2015 special Board meeting.

B. March 24, 2015 regular Board meeting.

The minutes of the March 24, 2015 special and regular Board meetings were approved as presented. M/S/P Bingham/Robeson. Unanimously.

5. CONSENT CALENDAR

All items listed under the Consent Calendar are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board, Staff or public request specific items are removed from the Consent Agenda.

A. Resolution 15-006 "authorizing overtime and portal to portal pay for employees".

Staff Recommendation: Adopt Resolution 15-006 "authorizing overtime and portal to portal pay for employees".

Motion was made by Director Robeson, seconded by Director Bingham to adopt consent calendar. Motion passed unanimously.

6. FINANCE**A. List of Demands – March 2015**

i. Accounts Payable check 17036 thru 17113:	640,781
ii. Payroll for March 6 and 20, 2015:	393,843
iii. Workers Comp checks 7633 thru 7676:	<u>10,011</u>
Total demands for March 2015:	\$1,044,635

Staff Recommendation: Information item only – no action necessary.

7. CORRESPONDENCE

- A.** Thank you card from Bryan from 7SD church.
- B.** Letter from LAFCO – “Rancho Canada Mobile Home Park Annexation” to the San Diego County Sanitation District(Ref. No. DA15-01).
- C.** Letter from County of San Diego – Public Safety Group; San Diego County Fire Authority.
- D.** Letter from Fire Prevention Services, Inc.
- E.** Letter from TC Construction Company, Inc. – Woodside Avenue Flood Control Improvements project.
- F.** Letter from FAIRA – Notice of Results and voting procedure for the Fire Agencies Insurance Risk Authority – Governing Board of Directors Positions.

All correspondence was acknowledged and briefly discussed. Letter from FAIRA will be placed as an action item on next Board meeting agenda.

8. ORAL COMMUNICATION

None at this time

9. UNFINISHED BUSINESS:

- A.** Fire Station 1 Relocation. Discussion/Action (Board)
Report on activities to-date.
Chief Parr reported that our consultant George Tockstein attended the Lakeside Design Review Committee meeting on Wednesday and received approval for the site plan waver. Design now provided to the County.

10. NEW BUSINESS:

- A.** Strategic Planning. Discussion/Action.(Board)
Director Baker requested that we schedule a special Board meeting for strategic planning in July.
- B.** Application for Annexation of CSA -115. Discussion/Action.(Board)
Report on activities to-date.
Chief Parr reported the application for annexation has been received by LAFCO. A letter from LAFCO requesting additional information has been received.
Director Baker complemented the Chief on the excellent work done on the application.

11. REPORTS:**A. Directors Report:**

Director Baker reported on FDAC conference he attended.

Director Bingham reported on FDAC conference he attended.
Director Robeson reported on the Fire Training Facility meeting he attended where the annual budget was approved.
Director Liebig reported on the FDAC conference he attended.

B. Chief Report:

Chief Parr reported on

- Chief extended the complements to Chiefs and Admin Staff for working through this project with him.
- Heartland training Board of Chiefs meeting he attended prior to the commission meeting where the budget was approved.
- Heartland communications Board of Chiefs meeting and announced the upcoming Heartland communications meeting next Thursday.
- Western Days is starting on Thursday.
- The construction for the Cedar Fire Historical Monument has begun.

C. Staff Report:

Administrative Services Manager Schiwitz reported that the deadline for submitting for the Administrative Analyst position will close tomorrow and 40 resumes had been received so far.

Division Chief Tockstein reported that the next two weeks will be very busy operationally. The troops have been attending the Barona highrise drill the last two days and will be participating in the County wild land drill. Two new staff vehicles that had been approved will be delivered in the next 15 days. New ambulance is on track and should be here end of May beginning of June. The Logistical Volunteer Group has been supporting both the Barona high-rise drill and will be participating in the County wild land drill.

Division Chief Kirkpatrick reported on the high-rise drill he participated in. The county wide CERT drill on the 4th was very productive. Equipment donations were provided for our local CERT team.

D. Comments and Information from District Counsel:

None at this time.

E. Firefighters Association Report:

None at this time.

12. FUTURE DISCUSSION ITEMS

None at this time.

13. CLOSED SESSION:

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Government Code Section 54956.8.

Property: APN #388-260-02-00

Agency negotiator: Chief and Board

Negotiation parties: N/A

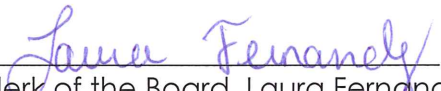
Under negotiation: Price and terms of payment.

- B. EMPLOYEE CONTRACT NEGOTIATIONS - Government Code Section 54957.6. Affected Bargaining Units:**
- Lakeside Firefighters Association (District Negotiator(s) A. Parr, Fire Chief; J. Bingham, B. Robeson, Directors).
 - Chief Officers (District Negotiator(s) A. Parr, Fire Chief; M. Baker, P. Liebig, Directors).
 - General Services Employees (District Negotiator(s) A. Parr, Fire Chief; M. Haworth, B. Robeson, Directors).
 - Administrative Services Manager (District Negotiator(s) A. Parr, Fire Chief; M. Baker, P. Liebig, Directors).
 - Fire Chief (District Negotiator(s) J. Bingham, B. Robeson, Directors).
- C. PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957**
Title: Fire Chief.

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

No Closed session was held. Having no additional items to discuss the meeting was adjourned at 6:25 P.M.

Respectfully submitted,


Clerk of the Board, Laura Fernandez