

LAKESIDE FIRE PROTECTION DISTRICT

MEETING OF THE GOVERNING BOARD

Minutes

April 26, 2016

1. CALL TO ORDER AND QUORUM

Directors Present:

Director Mark Baker
Director James Bingham
Director Mike Haworth
Director Peter Liebig
Director Bob Robeson

Also present:

Division Chief Bernie Molloy
District General Counsel Steve Bohemer
Clerk of the Board Laura Fernandez

The meeting was called to order by Director Baker at 5:38 P.M.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

A. Invocation – Pastor Ralph Goodrich from Harvest Christian Fellowship. Director Robeson led the Pledge of Allegiance and Pastor Ralph Goodrich from Harvest Christian Fellowship delivered an invocation.

3. CONFIRMATION OF AGENDA

The Agenda was approved as presented. M/S/P Haworth/Robeson. Motion passed unanimously.

4. APPROVAL OF THE MINUTES

- A.** April 4, 2016 special Board meeting.
- B.** April 12, 2016 special Board meeting.
- C.** April 12, 2016 regular Board meeting.
- D.** April 19, 2016 special Board meeting.

The minutes of the April 4, 12 and 19 special and regular Board meetings were approved in one motion as presented. M/S/P Robeson Haworth. Motion passed unanimously.

5. CONSENT CALENDAR

None at this time.

6. FINANCE

- A.** Financial Report for period ending March 31, 2016.
Staff Recommendation: Information item only – no action necessary.

- B. Resolution 16-005 Amending the Final Budget for FY 2015/2016.
Administrative Services Manager Robert Schiwitz reported on final budget amendment. After discussion and comments.
Motion was made by Director Haworth, seconded by Director Robeson to adopt resolution 16-005 amending the Final Budget for 2015/2016. Motion passed unanimously.

7. **CORRESPONDENCE**

- A. Thank you card from Kathryn Brunker.
B. Thank you email from Mr. Self.
C. Invitation 28th Heartland Fire Training Academy Graduation.
Correspondence was acknowledged and briefly discussed.

8. **ORAL COMMUNICATION**

None at this time

9. **UNFINISHED BUSINESS:**

- A. Fire Station 1 Relocation. Discussion/Action (Board)
Report on activities to-date.
Division Chief Molloy presented Consultant George Tockstein and he reported on the Fire Station one project;
Paving and striping are done.
Electricity is on.
On schedule for occupancy and opening May 2.
Landscaping plan will be resubmitted to the County.
- B. Change of EMS/ALS transport in El Cajon and how this may affect Lakeside. Discussion/Action. (Board/Baker)
Chief Parr reported that EMS/ALS is on the El Cajon City Council Agenda for tomorrow's meeting. El Cajon is scheduled to add three additional ambulances and complete the process of privatizing the transport.
- C. Report from the Ad-Hoc Committee studying a possible Benefit Fee increase or a Facility Bond approval from the public. Discussion/Action. (Board/Baker)
Chief Parr reported they had a conference call with SCI and they will distribute preliminary opinion surveys to residents.

10. **NEW BUSINESS:**

- A. Board Policy Manual – Adding the Job Descriptions for the Positions of Fire Chief, Administrative Analyst and Executive Assistant.
Motion was made by Director Robeson, seconded by Director Haworth to amend policy 1003 Position Descriptions. Add the job descriptions 1003.4 Fire Chief, 1003.13 Administrative Analyst and 1003.16 Executive Assistant to the District's Policy Manual effective immediately. Motion passed unanimously.

- B. Awarding of a Contract for Recruitment Services.
Motion was made by Director Robeson, seconded by Director Haworth to move forward with a consulting contract with Avery and Associates for an amount not to exceed 17,900 for recruitment purposes and 6,500 for expenses, funds from emergency reserve fund. Motion passed unanimously.

11. **REPORTS:**

A. Directors Report:

None at this time

B. Chief Report:

Division Chief Molloy reported on

- Weather Update.
- Lakeside – Walgreens on Winter Gardens will participate in National Prescription Drug Take Back Day.
- HWY 67 closures did not cause major delay and road opened ahead of schedule.
- Lakeside Western Days parade participation E2/M2 / LVG vehicle/Patrol 2. Usual cowboy injuries but tragically a Volunteer Escondido PD Mounted Officer was killed in a horse related accident.
- Executive Assistant recruitment is complete. 50 applications were received. The top four candidates were selected and interviewed. A conditional offer was made to one with a start date in mid-May.

C. Staff Report:

Division Chief Hisaw reported on

The patrol ran 5 medical related calls during the Hwy closure.

Final interviews next week for Reserves and Firefighter/Paramedic recruitment.

Division Chief Lawler reported on

June 2 Captains test.

June 13-14 step test for new hires.

Hose testing.

Fit testing.

SCBA training.

LVG vehicle repair.

Major repair to Engine 26.

New medic is having a problem that is being repaired under warranty.

Administrative Analyst McShane reported on the interviews held with our consultant in the process to find an ERP system.

D. Comments and Information from District Counsel:

None at this time.

E. Firefighters Association Report:

None at this time.

12. FUTURE DISCUSSION ITEMS

- A.** Strategic Planning Process – Next meeting May 10, 2016 at 1:30 P.M.
The Strategic Planning meeting time and date will be determined at a future meeting.

13. CLOSED SESSION:

- A.** EMPLOYEE CONTRACT NEGOTIATIONS - Government Code Section 54957.6. Affected Bargaining Units:

- Lakeside Firefighters Association (District Negotiator(s) A. Parr, Fire Chief; J. Bingham, B. Robeson, Directors).
- Chief Officers (District Negotiator(s) A. Parr, Fire Chief; M. Baker, P. Liebig, Directors).
- General Services Employees (District Negotiator(s) A. Parr, Fire Chief; M. Haworth, B. Robeson, Directors).
- Administrative Services Manager (District Negotiator(s) A. Parr, Fire Chief; M. Baker, P. Liebig, Directors).
- Fire Chief (District Negotiator(s) J. Bingham, B. Robeson, Directors).

- B.** CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Government Code Section 54956.9(d)(1)

Name of Case: Lakeside Fire Protection District v. Farida, et al.,

Case No. 37-2015-00018057-CU-EI-CTL

- C.** PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957
Title: Fire Chief.

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

No closed session was held

Having no additional items to discuss the meeting was adjourned at 6:22 P.M.

Respectfully submitted,


Clerk of the Board, Laura Fernandez