

LAKESIDE FIRE PROTECTION DISTRICT

MEETING OF THE GOVERNING BOARD

Minutes

July 09, 2019

1. CALL TO ORDER AND QUORUM

Directors Present:

Director Mark Baker

Director Peter Liebig

Director Bob Robeson

Director Tim Robles

Also present:

Fire Chief Don Butz

District General Counsel Steve Bohemer

Clerk of the Board Janise Martinez

The meeting was called to order by Director Robeson at 5:37 pm. with Director Bingham absent.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

A. Invocation – Lakeside Fire Protection District Chaplain Al Hester.

Director Baker led the Pledge of Allegiance and Pastor Al Hester gave an invocation.

3. CONFIRMATION OF AGENDA

Motion was made by Director Baker, seconded by Director Liebig to approve the Agenda as presented.

Motion passed unanimously.

4. CONSENT CALENDAR

Motion was made by Director Baker, seconded by Director Robles to approve the Consent Calendar.

Motion passed unanimously.

5. Finance

None at this time.

6. Correspondence

None at this time.

7. Oral Communications to the Board, Opportunity for Public Comment with Respect to Matters not on the Agenda

This portion of the agenda may be utilized by any person to address the Board of Directors on any matter within the jurisdiction of the Board of Directors. However, depending on the subject matter, the Board may be unable to respond at this time or until the specific item is placed on the agenda at a future meeting, as provided by The Brown Act.

The were no members of the public requesting to speak.

8. Unfinished Business

None at this time.

9. New Business**A. Capital Improvement Station 1 Phase II Progress Report**

Staff Recommendation: No action needed, this report is information only.

Chief Lawler reviewed the background for the project and explained that the project will require additional funds to move forward. He would like the directors to discuss and provide staff with direction on how to proceed with the project. The Directors asked questions and discussed possible options.

Directors need additional information and would like to get Diane Jacobs involved and have staff report back at the second Board Meeting in August.

Motion was made by Director Baker, seconded by Director Liebig to place this item on the agenda for the second meeting in August and give direction to Chief Butz to meet with Diane Jacobs on the issue and move forward with the project for the next 30 days with expenses not to exceed \$10,000.

Motion passed unanimously.

10. Reports**A. Directors Report**

Director Baker- Reported he will be attending the Fire Districts Association July meeting.

B. Chief Report

Chief Butz reminded the Directors of the new voting software training being conducted for them in July. He also thanked Staff, Project Consultant George Tockstein for their work on the Fire Station #1 build.

C. Staff Report

Division Chief Lawler reported that Station 3 demolition is about half complete and the crews at station 3 are using a temporary facility.

D. Comments and Information from District Counsel

Steve Bohemer reported that the Board met in closed session and had discussion on items 2A and 2B, there was direction given with no reportable action.

E. Firefighters Association Report

No report from Firefighters Association.

11. Future Discussion Items**A. July 23rd Board Meeting**

Motion was made by Director Baker Seconded by Director Robeson to cancel the July 23rd Board meeting.

12. Closed Session**A. PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957**

Title: Fire Chief.

- B. EMPLOYEE CONTRACT NEGOTIATIONS – Government Code Section 54957.6 Affecting Bargaining Units**
- Lakeside Firefighters Association – (District Negotiators: J. Bingham & B. Robeson, Directors).

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

Having no additional items to discuss the meeting was adjourned at 6:17 P.M.

Respectfully submitted,


Clerk of the Board, Janise Martinez



SUBJECT: Fire Mitigation Fee Revenue – Five Year Plan

SUMMARY OF THE MATTER:

Background

The Lakeside Fire District participates in the San Diego County Fire Mitigation Fee Program administered by the Office of Emergency Services. Resolution Number 19-015, Resolution to participate in the Fire Mitigation Fee Program, was adopted by the Board on March 12, 2019.

Discussion

The attached Fire Mitigation Fee Annual Report is due to the San Diego County Fire Authority prior to August 31, 2019. The annual report must include a Multi-Year Facilities and Equipment Plan annually adopted by the Board. The plan should only indicate the capital improvements the District proposes to make for which the Mitigation Fee will be used. The District exercises the debt services payback option of the Fire Mitigation Fee program, by which the District uses the fees it collects to repay itself for previous mitigation expenditures.

RECOMMENDATION: It is recommended that the District Board:

- Authorize the submission of the Fire Mitigation Fee Annual Report as required by the Fire Mitigation Fee Program.
- Adopt Resolution 19-021 – Resolution of the Governing Board of the Lakeside Fire Protection District Adopting a Five-year Plan for the use of Mitigation Fee Revenue

Appropriations Requested: N/A

Fund: N/A

Submitted by:  Coordinated with: _____
Madeline Smith, Finance Officer

Attachments: Fire Mitigation Fee Annual Report and Resolution #19-021



Lakeside Fire Protection District

12216 Lakeside Avenue
Lakeside, CA 92040
Business (619)390-2350
Fax (619)443-1568

Donald Butz
Fire Chief

RESOLUTION #19-021

RESOLUTION OF THE GOVERNING BOARD OF THE LAKESIDE FIRE PROTECTION DISTRICT ADOPTING A FIVE-YEAR PLAN FOR THE USE OF MITIGATION FEE REVENUE

WHEREAS, the Lakeside Fire Protection District participates in the Fire Mitigation Fee Program; and

WHEREAS, Section 810.308 (b) (5) of the Regulatory Ordinance relating to Fire Mitigation fees requires agencies participating in the Fire Mitigation Fee Program to adopt a capital improvement plan; and

WHEREAS, the capital improvement plan must be adopted by and annually updated by a resolution of the governing body of the local agency and adopted at a noticed meeting, pursuant to Government Code Section 66002 (b); and

WHEREAS, the District exercises the "payback to general fund" option of the Fire Mitigation Fee program, by which the District uses the fees it collects to repay itself for previous mitigation expenditures; and

WHEREAS, notice of said meeting was given, as required by law, as shown by the affidavit of publication on file herein; NOW THEREFORE

IT IS RESOLVED, ORDERED AND DETERMINED that the Capital Facilities and Equipment plan for the Lakeside Fire Protection District as it pertains to the use of Fire Mitigation Fee revenue for the next five years is as follows and that the balance due from prior projects is shown as an attachment to this resolution:

Fiscal Year	Description	Committee Action	Estimated Amount
2019-2020	Repayment of General Fund Loan	Approved FY2008-2009	\$100,000
2020-2021	Repayment of General Fund Loan	Approved FY2008-2009	\$100,000
2021-2022	Repayment of General Fund Loan	Approved FY2008-2009	\$100,000
2022-2023	Repayment of General Fund Loan	Approved FY2008-2009	\$100,000
2023-2024	Repayment of General Fund Loan	Approved FY2008-2009	\$100,000

***Lakeside Fire Protection District
RESOLUTION #19-021***

BE IT FURTHER RESOLVED that this resolution supersede Resolution #18-025 to adopt a five-year plan for the use of Mitigation Fee revenue adopted on the 14th day of August 2018.

PASSED AND ADOPTED by the Board of Directors of the Lakeside Fire Protection District, County of San Diego, State of California, on the 13th Day of August 2019, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Bob Robeson
Board President

Janise Martinez
Clerk of the Board