

***LAKESIDE FIRE PROTECTION DISTRICT***  
**MEETING OF THE GOVERNING BOARD**

**Minutes**

July 12, 2011

**1. CALL TO ORDER AND QUORUM**

**Directors Present:**

Director James Bingham  
Director Susan Conniry  
Director Nicholas Johnson  
Director Peter Liebig  
Director Jon Lorenz

**Also present:**

Fire Chief Andy Parr  
District Counsel Hilda Mendoza  
Clerk of the Board Laura Fernandez

The meeting was called to order by Director Nicholas Johnson at 5:35 P.M.

**2. PLEDGE OF ALLEGIANCE AND INVOCATION**

Director Johnson led the Pledge of Allegiance and Lakeside Fire Protection District Chaplain Lloyd Dailey delivered an invocation.

**3. CONFIRMATION OF AGENDA**

**The Agenda was approved as amended with Item 10A moved after Item 5 and Item 11D after Item 8. M/S/P Conniry/Lorenz. Unanimously.**

**4. APPROVAL OF THE MINUTES**

**A. June 28, 2011.**

**The minutes of the June 28, 2011 regular board meeting, were approved as presented. M/S/P Lorenz/Liebig. Four Ayes and One Abstain Director Johnson.**

**5. CONSENT CALENDAR**

**A. Operations – Disposal of Surplus Property.**

**Motion was made by Director Liebig, seconded by Director Conniry to approve consent calendar to survey V012 and V016 vehicles from our fleet and dispose of them in accordance with District Policy 907. Motion Carried Unanimously.**

The discussion of Item 10A- Resolution 11-005 –Refinance of the CalPERS Side Funds followed immediately after Item 5 as approved by the Board. See item 10A.

**6. FINANCE****A. List of Demands – For June 2011**

i. Accounts Payable check 13246 thru 13318:	520,270
ii. Payroll for June 3 and 17, 2011:	439,458
iii. Workers Comp checks 5864 thru 5883:	<u>5,512</u>
Total demands for June 2011:	\$ 965,240

*Staff Recommendation: Information item, no action required.*

**B. River Park Expenditure Update – for June 2011**

i. Expenditures for June 2011	\$ 340,570
ii. Total Expenditures up to May 31, 2011:	<u>6,481,004</u>
Total distribution to date:	\$ 6,821,574

*Staff Recommendation: Information item, no action required.*

**7. CORRESPONDENCE**

None at this time.

**8. ORAL COMMUNICATION**

Mr. George Barnard was present and stated that he is a Lakeside resident and member of the Lakeside Community Planning Group. He commented on weed abatement and fire prevention issues.

Mr. Barnard was informed that Fire Marshal Schreiner staff report would be regarding the defensible space program.

Item 11D-Staff Reports was moved after Item 8 as approved by the Board.

**9. UNFINISHED BUSINESS:**

**A. Real Estate Consultant Report. Discussion/Possible Action (Chief/Board)  
Motion was made by Director Bingham, seconded by Director Conniry to direct staff to seek potential renters for Administration Office along with adjacent house, hire consultant for validation of estimates to repair properties on Lakeside Ave, and Station 2, for lease or sale, and authorize up to \$1,500.00 Motion carried Unanimously.**

**B. FY 2011/2012 SAFE Motorist Aid & Safety Grant. Discussion/Action (Chief/Board)**

**Motion was made by Director Conniry , seconded by Director Liebig to Authorize Chief to accept SAFE Motorist Aid & Safety Grant. Motion carried Unanimously.**

**10. NEW BUSINESS:**

**A. Resolution 11-005 – Refinance of the CalPERS Side Funds.**

Discussion/Action(Chief/Board)

*Staff Recommendation: Adopt Resolution No. 11-005 authorizing the issuance and sale of pension obligation bonds to refinance outstanding side fund obligations of the District to the California Public Employees' Retirement System and approving the forms and authorizing the execution and delivery of an indenture and a bond purchase agreement and other matters relating thereto.*

Administrative Services Manager Schiwitz presented Nicky Tallman from Brandis Tallman LLC, municipal bond underwriter and Andy Hall Bond Counsel from Jones Hall. Nicky reported to the Board that they could lower the rates for side funds currently at 7.75% to 4.3%.

**Motion was made by Director Conniry, seconded by Director Liebig to approve staff recommendation and adopt Resolution No. 11-005 authorizing the issuance and sale of pension obligation bonds to refinance outstanding side fund obligations of the District to the California Public Employees' Retirement System and approving the forms and authorizing the execution and delivery of an indenture and a bond purchase agreement and other matters relating thereto. Motion carried unanimously.**

**11. REPORTS:**

**A. Directors Report:**

Director Conniry reported on logistical volunteer meeting she attended. She also commented that Milt Cyphert is working on starting a Fire Safe Council for El Monte and Wildcat Canyon area residents

Director Lorenz reported on blood drive and 5K he participated in. He also recommended reporting road hazards to prevent accidents.

**B. Fire Deployment Study/Joint Powers Authority:**

Chief Reported on joint services project progress.

**C. Chief Report:**

Chief Parr reported on:

- River Park project is about 176 days to completion.
- Pat Bixby visited the River Park project.
- Logistical volunteer meeting – planning to have District policy for volunteers on agenda for next board meeting.
- Thanked San Marcos Chief and volunteer coordinators for their help. They have offered to help during volunteer interview process.

**D. Staff Report:**

This item was moved after Item 8 on agenda.

Fire Marshal Greg Schreiner reported on Fire Prevention programs currently in place and the progress of the implementation of the new ordinances. He explained that weed abatement inspections were just a portion of the defensible space program and that Public Education was an equally important component in the weed abatement process. The defensible space/weed abatement process starts with a citizen reporting to Lakeside Administration as it has been in the past. The new features being developed are: forms and curriculum for staff training on defensible space education, computer program to follow the progress, and an enforcement component that uses County Fire Authority Staff.

**E. Comments and Information from District Counsel:**

Nothing to report.

**F. Firefighters Association Report:**

Nothing to report.

**12. CLOSED SESSION:****A. EMPLOYEE CONTRACT NEGOTIATIONS**

Affected Bargaining Units:

- Lakeside Firefighters Association (District Negotiator(s) A. Parr, Fire Chief; N. Johnson, J. Bingham Directors).
- Chief Officers (District Negotiator(s) A. Parr, Fire Chief; J. Lorenz, P. Liebig, Directors).
- Miscellaneous Employees (District Negotiator(s) A. Parr, Fire Chief; S. Conniry, J. Lorenz Directors).
- Administrative Services Manager (District Negotiator(s) A. Parr, Fire Chief; N. Johnson, Director).
- Fire Chief (District Negotiator(s) J. Bingham, S. Conniry, N. Johnson, P. Liebig, J. Lorenz, Directors).

**B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**


Title: Fire Chief

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section 54957 and 54957.6. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

Before closed session District legal counsel announced that Director Liebig had a conflict for part of the discussion on closed session Item 12A. That part of the discussion was going to be segmented to allow discussions by the Board members without Director Liebig and he would join the discussion after the topic of his conflict was covered. The Board of Directors, Fire Chief Andy Parr, and District Legal Counsel adjourned to closed session at 6:52 P.M. Open session resumed at 8:09 P.M. with Legal Counsel announcing direction given and no reportable action on Item 12A and on Item 12B evaluation concluded with nothing further to report.

Having no additional items to discuss the meeting was adjourned at 8:10 P.M.

Respectfully submitted,

  
Clerk of the Board, Laura Fernandez