

# ***LAKE SIDE FIRE PROTECTION DISTRICT***

## **MEETING OF THE GOVERNING BOARD**

### **Minutes**

**July 14, 2015**

**1. CALL TO ORDER AND QUORUM**

**Directors Present:**

Director Mark Baker  
Director Peter Liebig  
Director Mike Haworth  
Director Rob Robeson

**Also present:**

Fire Chief Andy Parr  
District General Counsel Steven Bohemer  
Clerk of the Board Laura Fernandez

The meeting was called to order by Director Liebig at 5:32 P.M. with Director James Bingham absent.

**2. PLEDGE OF ALLEGIANCE AND INVOCATION**

**A. Invocation – Pastor Marshall Masser from Lakeside Christian Church.**

Director Robeson led the Pledge of Allegiance and Pastor Marshall Masser from Lakeside Christian Church delivered an invocation.

**3. CONFIRMATION OF AGENDA**

**The Agenda was approved as presented. M/S/P Baker/Robeson. Motion Unanimously.**

**4. APPROVAL OF THE MINUTES**

**A. June 23, 2015 special Board meeting.**

**B. June 23, 2015 regular Board meeting.**

**The minutes of the June 23, 2015 special and regular Board meetings were approved as presented. M/S/P Haworth/Baker. Unanimously.**

**5. CONSENT CALENDAR**

None at this time.

**6. FINANCE**

**A. List of Demands – June 2015**

i. Accounts Payable check 17278 thru 17363:	448,442
ii. Payroll for June 12, and 26, 2015:	486,255
iii. Workers Comp checks 7767 thru 7814:	<u>13,989</u>

Total demands for June 2015:	<u>\$ 948,686</u>
------------------------------	-------------------

*Staff Recommendation: Information item only – no action necessary.*

**7. CORRESPONDENCE**

None at this time.

**8. ORAL COMMUNICATION**

None at this time.

**9. UNFINISHED BUSINESS:****A. Fire Station 1 Relocation. Discussion/Action (Board)**

Report on activities to-date.

Chief Parr commented there is no new information to report on station 1 relocation.

**B. Application for Annexation of CSA-115. Discussion/Action(Chief/Board)**

Report on activities to-date.

Chief Parr had not report on this item.

**10. NEW BUSINESS:****A. Proposal for Relocation Services for Lakeside Fire Station.**

Discussion/Action(Chief and General Counsel/Board)

*Staff recommendation: Approve the proposal for relocation Services for Lakeside Fire Station.*

**Motion was made by Director Baker seconded by Director Haworth, to approve proposal from Overland Pacific & Cutler, Inc. for relocation services not to exceed \$13,350.00 from Capital Fund-Station 1 Relocation. Motion passed unanimously.**

**11. REPORTS:****A. Directors Report:**

Director Baker reported he will be attending FDAC training.

Director Robeson gave an update on the Cedar Fire Monument.

Director Liebig reported FAIRA management change has been going smoothly.

**B. Chief Report:**

Chief Parr reported on

- Thanked Ashleigh Copenhaver for all the work she has done scanning Thousands pages of District documents into Laserfishe. He also thanked all admin staff for all their work.
- The dispatch services JPA will be using a consultant to look at consolidation or colocation.

**C. Staff Report:**

Division Chief Kirpatrick reported that the new Onscene system went live on July 1<sup>st</sup>. He also announced the upcoming CERT animal evacuation class. The two new command vehicles will be in service in two weeks. About three weeks for the ambulance to go in service. He also reported on the Captain's meeting we had this morning.

**D. Comments and Information from District Counsel:**

None at this time.

**E. Firefighters Association Report:**

None at this time.

**12. FUTURE DISCUSSION ITEMS**

- A.** Strategic Planning. Discussion/Action. (Board)  
Per Board direction plan for special meeting in July.

**13. CLOSED SESSION:**

- A.** CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Government Code Section 54956.8.  
Property: APN #388-260-02-00; 388-230-620-00; 388-260-33-00; 388-26072-00; 388-202-23-00  
Agency negotiator: Chief and Board  
Negotiation parties: N/A  
Under negotiation: Price and terms of payment.
- B.** EMPLOYEE CONTRACT NEGOTIATIONS - Government Code Section 54957.6. Affected Bargaining Units:
- Lakeside Firefighters Association (District Negotiator(s) A. Parr, Fire Chief; J. Bingham, B. Robeson, Directors).
  - Chief Officers (District Negotiator(s) A. Parr, Fire Chief; M. Baker, P. Liebig, Directors).
  - General Services Employees (District Negotiator(s) A. Parr, Fire Chief; M. Haworth, B. Robeson, Directors).
  - Administrative Services Manager (District Negotiator(s) A. Parr, Fire Chief; M. Baker, P. Liebig, Directors).
  - Fire Chief (District Negotiator(s) J. Bingham, B. Robeson, Directors).
- C.** PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957  
Title: Fire Chief.

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

No closed session was held. Having no additional items to discuss the meeting was adjourned at 6:15 P.M.

Respectfully submitted,

  
Clerk of the Board, Laura Fernandez