

LAKESIDE FIRE PROTECTION DISTRICT
MEETING OF THE GOVERNING BOARD
Minutes

September 10, 2013

1. CALL TO ORDER AND QUORUM

Directors Present:

Director Mark Baker
Director James Bingham
Director Susan Conniry
Director Jon Lorenz

Also present:

Fire Chief Andy Parr
District Counsel Lisa Foster
Clerk of the Board Laura Fernandez

The meeting was called to order by Director Conniry at 5:30 P.M. with Director Peter Liebig absent from this meeting

2. PLEDGE OF ALLEGIANCE AND INVOCATION

A. Invocation: Chief Parr

Director Lorenz led the Pledge of Allegiance and Chief Parr remembered Chuck Whitlock with a moment of silence and delivered an invocation.

3. CONFIRMATION OF AGENDA

The Agenda was approved as presented. M/S/P Lorenz/Bingham. Unanimously.

4. APPROVAL OF THE MINUTES

A. August 27, 2013 regular Board meeting.

The minutes of the August 27, 2013 regular Board meeting were approved as presented. M/S/P Lorenz/Bingham. Unanimously.

5. CONSENT CALENDAR

None at this time.

6. FINANCE

A. List of Demands – For August 2013

i. Accounts Payable checks 15538 thru 15616:	461,762
ii. Payroll for August 9 and 23, 2013:	431,921
iii. Workers Comp checks 6826 thru 6862:	<u>26,834</u>

Total demands for August 2013:	\$ 920,517
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Staff Recommendation: Information item, no action required.

B. Resolution 13-015; 5 -Year Capital Funding Plan.

Staff Recommendation: Adopt Resolution #13-015 approving the five year capital funding plan.

Administrative Services Manager Schiwitz presented the 5 - Year Capital Funding Plan and thanked the budget committee (Baker, Lorenz, Kirkpatrick, Jordan, Kuss and Parr) that met to discuss the budget and the 5 - Year Capital Funding Plan. After discussion and comments;

Motion was made by Director Baker, seconded by Director Lorenz to approve staff recommendation and adopt Resolution 13-015 approving the 5 - Year Capital Funding Plan. Motion passed unanimously.

C. Resolution 13-016; Final Budget FY-2013/2014.

Staff Recommendation: Accept the final budget and proposed Resolution #13-016 for review prior to adoption at next regularly scheduled District Board meeting.

Administrative Services Manager Schiwitz made a presentation with forecast for the next few years based on averages. He presented the final budget for review, prior to adoption at the next regularly scheduled District Board Meeting.

7. CORRESPONDENCE

A. Thank you letter from Jake Canaris.

The thank you letter from Jake Canaris was read and briefly discussed.

8. ORAL COMMUNICATION

None at this time.

9. UNFINISHED BUSINESS:

A. Paul H. Stein Consultant. Discussion(Board)

Report on activities to date.

Director Lorenz reported that during the discussion they went over all the information and talked with the consultant Paul Stein and he answered a lot of the questions. Now we will have final draft as well as the succession planning report at a future meeting. Director Baker, pointed out that the Board is under the impression that from the Consultants comments there is an amended report coming for the Board to receive.

B. District Fire Prevention Services Contract. Discussion/Action (Board)

Report on activities to-date.

Chief Parr reported that the District is in receipt of the final draft of the contract and it will be reviewed by Legal Counsel and presented at a future Board meeting.

C. Operations – Fire Station 1 Relocation. Discussion/Action (Board)

Report on activities to-date.

Chief Parr reported that the Fire Station 1 Relocation is more about funding than it is about location. He will be attending a meeting tomorrow to discuss current situation of CSA 115.

D. Next Generation RCS Issues and Costs. Discussion/Action(Chief/Board)

Report on activities to-date.

Chief announced a meeting at HCFA Thursday at 4:00 P.M.

10. NEW BUSINESS:

- A. District's Social Media Program, Discussion/Action(Chief/Board)**
Presentation will be given to the Board.

Division Chief Kirkpatrick introduced our talented Media Force Director Captain Mark Grow. Captain Grow made a presentation on the District's Social Media Program. He reported on the beginning of the effort in 2010 to build a relationship with the residents of Lakeside. With Chief's approval and direction the guidelines were set and the effort started in a Blog format with the help from two editors from each shift. The blog content feeds to Facebook, Tweeter and is delivered to email subscribers with about 97,800 visits and 968 followers to date. He also noted that they are also active on YouTube channel, Nixel and real time news stream has also been explored. Director Conniry and Director Baker thanked Captain Grow, Chuck Palmore, Mat Buzzell, Scott Culkin and Bernie Molloy for the excellent work on this project.

11. REPORTS:**A. Directors Report:**

- Director Conniry reported on activity at the Sheriff's forum. She also commented on a farewell party for Lindo Lake Ranger. Mary Ramsey is the New Lindo Lake Ranger. She also notified that she is planning to attend the HCFA meeting as there are a few questions to be discussed with the resignation of their director and the Management advisory committee.

B. Chief Report:

Chief Reported on:

- Lots of activity with auditor site visit.
- Meetings with senior staff.
- Call volume very high.
- OES 305 is back from strike team deployment.
- Assisted Calfire on Valley Rd.
- Conversation with the Chief at the Lindo Lake – Lakeshore room.

C. Staff Report:

- Periodic reports

None at this time.

D. Comments and Information from District Counsel:

None at this time.

E. Firefighters Association Report:

Eric Stamm was present and reported that they will participate in the Lindo Lake clean-up.

12. CLOSED SESSION:

A. PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957


Title: Fire Chief

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

No closed session was held.

Having no additional items to discuss the meeting was adjourned at 6:33 P.M.

Respectfully submitted,


Clerk of the Board, Laura Fernandez