

LAKESIDE FIRE PROTECTION DISTRICT

MEETING OF THE GOVERNING BOARD

Minutes

September 10, 2019

1. CALL TO ORDER AND QUORUM

Directors Present:

Director Mark Baker
Director James Bingham
Director Peter Liebig
Director Bob Robeson

Also present:

Fire Chief Don Butz
District General Counsel Steve Boehmer
Clerk of the Board Janise Bocskovits

The meeting was called to order by Director Robeson at 5:34 p.m. with Director Tim Robles absent.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

A. Invocation

Director Baker led the Pledge of Allegiance and Chaplin Al Hester gave an invocation.

3. CONFIRMATION OF AGENDA

Motion was made by Director Baker, seconded by Director Bingham to approve the Agenda as presented.

Motion passed unanimously.

4. CONSENT CALENDAR

Motion was made by Director Baker, seconded by Director Bingham to approve the Consent Calendar.

Motion passed unanimously.

5. Finance

A. Resolution 19-022 - General Fund Reserve Policy.

Staff Recommendation: Adopt Resolution # 19-022 allocating fund balances for FY 2018-2019 as recommended by the staff.

Finance Director Madeline Smith presented a short report and reported that this item is brought to the board for approval annually. This is the first reading. She highlighted certain items and was available to answer questions from the Directors. Director Baker Thanked staff for their work.

Motion was made by Director Bingham, seconded by Director Liebig to adopt Resolution 19-022 allocating fund balances for FY 2018-2019 as recommended by the staff.

Motion passed unanimously.

B. Resolution 19-023- 5-Year Capital Funding Plan.

Staff Recommendation: Accept the Five-Year-Capital Funding Plan for review and adoption prior to October 1, 2019.

Finance Director Madeline Smith reported that the budget committee met during the month of August to discuss the capital needs of the District and recommends a funding increase to the funding plan. And outlined each item. This is the first reading of the 5 yr. Capital Plan. Director Baker thanked staff for their work. He recommends waving the first reading and approving the resolution.

Motion was made by Director Baker, seconded by Director Bingham to waive the second reading of the 5 year capital funding plan and adopt Resolution 19-023 Resolution of the Governing Board of the Lakeside Fire Protection District Adopting Five Year Capital Funding Plan.

Motion passed unanimously.

C. Resolution 19-024 - Final Budget Fiscal Year 2019-2020.

Staff Recommendation: Accept the FY 2019-2020 Final Budget for review and adoption prior to October 1, 2019.

Finance Director presented a Powerpoint highlighting major changes of the budget for the District which included revenue and expense summaries. There was light discussion and Director Baker thanked staff for their work on the budget.

Finance Director made a correction to the budget and reported that page 13, last sentence should read "Net changes in transfers in and out of the assigned reserves is about 1.6 million resulting in about \$226,000 in the net upgrading revenue."

Motion was made by Director Baker, seconded by Director Liebig to waive the second reading of the District's Budget and adopt Resolution 19-024 Resolution of the Governing Board of the Lakeside Fire Protection District Adopting Final Budget for Fiscal Year 2019/2020.

Motion passed unanimously.

D. Resolution 19-025 – Fiscal Year 2019-2020 Salary Schedule.

Staff Recommendation: Adopt Resolution # 19-025 and approve the Fiscal Year 2019-2020 Salary Schedule as required by California Code of Regulations, Title 2, Section 570.5.

Finance Director introduced the item and explained it is an annual routine item that is required by the California Code. If there are changes throughout the year to any job titles or salaries the salary schedule will be submitted to the board for approval.

Motion was made by Director Robeson, seconded by Director Liebig adopt resolution 19-025 Resolution of the Governing Board of the Lakeside Fire Protection District Approving the Fiscal Year 2019/2020 Salary Schedule as required California Code of Regulations, Title 2, Section 570.5.

Motion passed unanimously.

6. Correspondence**A. Thank you card sent to Firefighters**

Director Robeson acknowledged the card and thanked the Firefighters of the District for doing an outstanding job.

7. Oral Communications to the Board, Opportunity for Public Comment with Respect to Matters not on the Agenda

This portion of the agenda may be utilized by any person to address the Board of Directors on any matter within the jurisdiction of the Board of Directors. However, depending on the subject matter, the Board may be unable to respond at this time or until the specific item is placed on the agenda at a future meeting, as provided by The Brown Act.

No members of the public requested to speak.

8. Unfinished Business

None at this time.

9. New Business**A. Resolution 19-026 - Approving the Side Letter Agreement Amending the Memorandum of Understanding between the Lakeside Fire Protection District and the Lakeside Firefighters' Association (International Association of Firefighters, Local 4488).**

Staff recommends that the Board adopt Resolution 19-026, authorizing Chief Butz to execute the Side Letter Agreement amending the MOU.

This item was introduced to the Board by District Counsel, Steve Bohemer. He explained this item will be amending the MOU between the Lakeside Fire Protection District and the Lakeside Firefighters Assoc.

There are two changes to the MOU:

Section 13.1, C5 - will allow employees hired on or before December 31, 2012 to continue to make an election during open enrollment to take all or a portion of their HRA benefit as a monthly taxable benefit up to December 2021. The current MOU will end on December 31, 2019, however this section will roll over into the next approved MOU.

13.2, A,C ii- has been updated to read " All employees will receive a maximum benefit up to one thousand five hundred thirty-five dollars and ten cents (\$1,535.10) per month paid toward the medical, dental, and/or vision premiums, or may be contributed to a HRA at the discretion of the employee, irrespective of single, married, or family status. The amount includes the CalPERS MEC."

The side letter will be signed by the Board President and a representative from the Lakeside Firefighters Association.

Motion was made by Director Bingham, seconded by Director Liebig approve the side letter and adopt resolution 19-026 Resolution of the Governing Board of the Lakeside Fire Protection District Approving and Adopting the Side Letter Agreement to the Memorandum of Understanding between the District and the Lakeside Firefighters Association.

Motion passed unanimously.

10. Reports**A. Directors Report**

Director Bingham reported that he will be attending the CSA 69 Advisory Committee meeting being held on Sept. 12th.

B. Chief Report

Reported he will also be attending the CSA 69 Advisory Committee on Sept. 12th. He also reported he attended the FAIRA meeting on September 9th.

C. Staff Report

Chief Lawler reported that permits have been issued and the construction has began on station 3.

Chief Molloy reported that he will be at the September 12th CSA 69 Advisory Committee. At this meeting there will be a presentation on the numbers from the auditor of the CSA 69 and CSA 17.

He also reported that the Fire Code will be adopted in a future Board meeting soon.

He also reported that the District has chosen Jeremy Davis from the County Fire Authority to Fill the position of Fire Prevention Officer at the District.

D. Comments and Information from District Counsel

Steve Bohemer reported that the Board did meet in closed session on items 2A and 2B. There was discussion, no reportable action and no direction given.

E. Firefighters Association Report

Captain Stamm Reported the the District's Open House will be on Saturday September 28th. He thanked the board for approving the side letter agreement to their MOU.

11. Future Discussion Items

No future discussion items at this time.

12. Closed Session**A. PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957**

Title: Fire Chief.

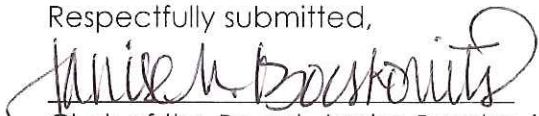
B. EMPLOYEE CONTRACT NEGOTIATIONS – Government Code Section 54957.6 Affecting Bargaining Units

- Lakeside Firefighters Association – (District Negotiators: J. Bingham & B. Robeson, Directors).

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

Having no additional items to discuss the meeting was adjourned at 6:18 P.M.

Respectfully submitted,


Clerk of the Board, Janise Bocskovits