

**LAKESIDE FIRE PROTECTION DISTRICT**  
**MEETING OF THE GOVERNING BOARD**  
**Minutes**

September 29, 2015

**1. CALL TO ORDER AND QUORUM**

**Directors Present:**

Directors Mark Baker  
Director James Bingham  
Director Mike Haworth  
Director Peter Liebig

**Also present:**

Acting Fire Chief Chuck Tockstein  
District General Counsel Steve Bohemer  
Clerk of the Board Laura Fernandez

The meeting was called to order by Director Baker at 5:33 P.M. with Director Bob Robeson absent.

**2. PLEDGE OF ALLEGIANCE AND INVOCATION**

**A. Invocation – Pastor Al Hester from Hill Country Community Church.**

Director Haworth led the Pledge of Allegiance and Pastor Al Hester from Hill Country Community Church delivered an invocation.

**3. CONFIRMATION OF AGENDA**

**The Agenda was approved as presented. M/S/P Liebig/Haworth. Motion passed unanimously.**

**4. APPROVAL OF THE MINUTES**

**A. September 8, 2015 special Board meeting.**

**B. September 8, 2015 regular Board meeting.**

**The minutes of the September 8, 2015 special and regular Board meetings were approved as presented. M/S/P Bingham/Haworth. Motion passed unanimously.**

**5. CONSENT CALENDAR**

None at this time.

**6. FINANCE**

**A. Resolution 15-020; Final Budget FY-2015/2016.**

*Staff Recommendation: Adopt Resolution #15-020 approving the Final Budget for Fiscal Year 2015/2016.*

**Administrative Services Manager Schwitz had no new information and requested the Board adopt the final budget.**

**Motion was made by Director Bingham, seconded by Director Liebig to adopt Resolution #15-020 approving the Final Budget for Fiscal Year 2015/2016. Motion passed unanimously.**

**7. CORRESPONDENCE**

- A. Thank you card from Marian an area resident.
  - B. State of California Senator Joel Anderson Certificate of Recognition.
- Correspondence was acknowledged and briefly discussed.

**8. ORAL COMMUNICATION**

None at this time.

**9. UNFINISHED BUSINESS:**

- A. Fire Station 1 Relocation. Discussion/Action (Board)  
Report on activities to-date.  
Interim Fire Chief Tockstein had nothing to report on this item.
- B. Application for Annexation of CSA-115. Discussion/Action(Chief/Board)  
Report on activities to-date.  
Interim Fire Chief Tockstein had nothing to report on this item.
- C. Strategic Planning Process – October 27<sup>th</sup> at 3:30 P.M.

**10. NEW BUSINESS:**

- A. Public Hearing pursuant to the California Environmental Quality Act – Intent to Adopt a Mitigated Negative Declaration for the Lakeside Fire Protection District Fire Station #1 Project. Discussion/Action.  
Lakeside Consultant George Tockstein reported on the initial study and mitigated negative declaration and mitigation monitoring and reporting program. He recommended the Board hear the public comment; close the public hearing; find the project is in compliance and approve resolution 2015-023 adopting the initial study and mitigate negative declaration and mitigation monitoring and reporting program, approving the Fire Station 1 relocation project and authorizing the filing of a notice of determination and direct district staff to file the appropriate documents with the County Clerk of the County of San Diego.

The Public Hearing was open and Mr. Robert Melucci spoke about his concerns on the noise levels created by sirens and construction activities. Mr. Harvey Meyerhoff was present and explained the mitigation monitoring and the steps that will be taken in the mitigation plan. After discussion and comments were received. **Motion was made by Director Liebig, seconded by Director Haworth to approve staff recommendation: Hear comment from the public; Close the Public Hearing; Find the Project is in Compliance and Approve Resolution 2015-023 Adopting the Initial Study and Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program, Approving the Fire Station 1 Relocation Project an Authorizing the Filing of a Notice of Determination; Direct staff to file the appropriate documents with the County Clerk of the County of San Diego.**

**Motion passed unanimously.**

- B. Resolution 15-021 Approving and Adopting the Memorandum of Understanding with the Lakeside General Services Employees' Association. Discussion/Action.

**Motion was made by Director Bingham, seconded by Director Liebig to adopt resolution 15-021 Approving and Adopting the Memorandum of Understanding with the Lakeside General Services Employees' Association. Motion passed unanimously.**

- C. Resolution 15-022 Approving and Adopting the Sideletter of Agreement to the Memorandum of Understanding with the Administrative Services Manager. Discussion/Action.

**Motion was made by Director Liebig, seconded by Director Bingham to adopt resolution 15-022 Approving and Adopting the Sideletter of Agreement to the Memorandum of Understanding with the Administrative Services Manager. Motion passed unanimously.**

- D. Policy and Procedures Manual. Discussion/Action.

*Staff recommendation: It is recommended that the District Board use Policy 714 (Policy Adoption/Review Procedure) to review the new policies and procedures manual that has been presented to the Governing Board of the Lakeside Fire Protection District. After Board review, this manual will be placed on the agenda for future adoption/rejection.*

Captain Hisaw reported on the new Policies and Procedures Manual that is presented to the Board tonight and will be placed on the agenda at a future meeting. The Board accepted the manual and recommended placement on agenda for next meeting for review.

- E. Capital - Remount of a Mobile Intensive Care Unit (MICU) Ambulance. Discussion/Action.

*Staff recommendation: Approve the expenditure of \$130,000 for the purchase and equipping of the re-mounted ambulance as approved in the budget and capital replacement plan.*

**Motion was made by Director Liebig, seconded by Director Bingham to approve the expenditure of \$130,000 for the purchase and equipping of the re-mounted ambulance as approved in the budget and capital replacement plan. Motion passed unanimously.**

## 11. REPORTS:

### A. Directors Report:

None at this time

### B. Chief Report:

Interim Fire Chief Tockstein reported on

- Administrative Captains are fully integrated into their duties.
- Captain Hisaw has been certified as a Strike team leader.
- On Thursday the County Fire Chiefs will be voting for an Operational Area Coordinator.
- Last Thursday there was a significant gas line break and we were assisted by City of Santee and our LYG's.

**C. Staff Report:**

Administrative Services Manager Schiwitz introduced our new Administrative Analyst Glenna McShane.  
 Division Chief Kirkpatrick on the September 10th CSA-69 meeting where San Miguel presented about the tactical medic program. He also reported just coming back from an incident involving a school bus.

**D. Comments and Information from District Counsel:**

None at this time.

**E. Firefighters Association Report:**

None at this time.

**12. FUTURE DISCUSSION ITEMS**

None at this time.

**13. CLOSED SESSION:****A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Government Code Section 54956.8.**

Property: APN #388-260-02-00

Agency negotiator: Chief and Board

Negotiation parties: N/A

Under negotiation: Price and terms of payment.

**B. EMPLOYEE CONTRACT NEGOTIATIONS - Government Code Section 54957.6. Affected Bargaining Units:**

- Lakeside Firefighters Association (District Negotiator(s) A. Parr, Fire Chief; J. Bingham, B. Robeson, Directors).
- Chief Officers (District Negotiator(s) A. Parr, Fire Chief; M. Baker, P. Liebig, Directors).
- General Services Employees (District Negotiator(s) A. Parr, Fire Chief; M. Haworth, B. Robeson, Directors).
- Administrative Services Manager (District Negotiator(s) A. Parr, Fire Chief; M. Baker, P. Liebig, Directors).
- Fire Chief (District Negotiator(s) J. Bingham, B. Robeson, Directors).

**C. PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957**

Title: Fire Chief.

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

No closed session was held

Having no additional items to discuss the meeting was adjourned at 6:18 P.M.

Respectfully submitted,

  
 Clerk of the Board, Laura Fernandez