

LAKESIDE FIRE PROTECTION DISTRICT
SPECIAL MEETING OF THE GOVERNING BOARD
Minutes

November 1, 2013

1. CALL TO ORDER AND QUORUM

Directors Present:

Directors Mark Baker
Director Susan Conniry
Director Jon Lorenz
Director Peter Liebig

Also present:

Fire Chief Andy Parr
Clerk of the Board Laura Fernandez

The meeting was called to order by Director Conniry at 9:12 A.M. with Director Lorenz absent from this meeting. Director Lorenz arrived at 9:45 A.M. during presentation. Director Liebig left at 10:55 A.M.

2. Open Session:

A. Strategic Planning Moderator/Consultant. (Director Baker)
The Board did not discuss this item.

B. Strategic Planning Workshop. (Board)
Workshop to discuss current Strategic Plan and identify short, mid, and long-term goals for the District.
The top priorities that were identified from last workshop:

- A) Station 1 (location, \$, timeline).
- B) Refurbish Station 3.
- C) Hiring strategies/Reserves (New Employee/Promotional testing).
- D) Truck Company/ISO Rating.
- E) Long Term Auxiliary Funding Source with COLA (Benefit fee).
- F) Growth of District expenditures out stripping current revenue projections.
- G) County Involvement and Fire Service.
- H) Community para-medicine threatening service model.
- I) Shared Services with other agencies.
- J) Internal Organizational Issues: Policy manual, Fleet Services, Succession Planning, Climate Survey.
- K) Wildland firefighting.
- L) Use of volunteers for Admin /Current Strategy of reducing administrative personnel through attrition.
- M) Central Zone weakness/coverage.
- N) Periodic Fire Prevention Services contract review.
- O) Readdress of core services focus(Definition/Mission statement).

The top priorities identified were discussed and separated into priority, short and mid-term goals:

Priority short term

- Station 1 (location, \$, timeline).
- Hiring strategies/Reserves (New Employee/Promotional testing).
- Growth of District expenditures out stripping current revenue.
- Internal Organizational Issues: Policy manual, Fleet Services, Succession Planning, Climate Survey.
- Readdress of core services focus (Definition/Mission statement).

Short term

- Refurbish Station 3.
- County Involvement and Fire Service.
- Shared Services with other agencies.
- Use of volunteers for Admin /Current Strategy of reducing administrative personnel through attrition.

Mid term

- Truck Company/ISO Rating.
- Long Term Auxiliary Funding Source with COLA (Benefit fee).
- Community para-medicine threatening service model.
- Wildland firefighting.
- Central Zone weakness/coverage.
- Periodic Fire Prevention Services contract review.

After the priority, short and mid term goals were separated. The discussion started with priority short term goals:

- Readdress of core services focus and the mission statement.
The need for revision will be reflected on and brought back.

- Growth of District expenditures out stripping current revenue.
Issues identified; Budget process, benefit fee, capital funding, PERS increase.

- Station 1 (location, \$, timeline).
A proposed end of life for Jan. 1st 2015 will be presented to the Board. Issues identified; Station 1 is 50 years old, funding, location, Regional issue, competing interests, no plan, need for standards of coverage study.

- Hiring strategies/Reserves (New Employee/Promotional testing).
Issues identified; limited reserve pool, less than full staffing, training, cost, planning, cycle for testing, new reserves.

The meeting was adjourned at 11:45 P.M.

Respectfully submitted,


Clerk of the Board, Laura Fernandez