

LAKESIDE FIRE PROTECTION DISTRICT

MEETING OF THE GOVERNING BOARD

Minutes

November 10, 2015

1. CALL TO ORDER AND QUORUM

Directors Present:

Director Mark Baker
Director Mike Haworth
Director Peter Liebig
Director Bob Robeson

Also present:

Fire Chief Andy Parr
District General Counsel Steve Bohemer
Clerk of the Board Laura Fernandez

The meeting was called to order by Director Liebig at 5:42 P.M. with Director James Bingham Absent.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

A. Invocation – Pastor Al Hester from Hill Country Community Church.

Director Robeson led the Pledge of Allegiance and Pastor Al Hester from Hill Country Community Church delivered an invocation.

3. CONFIRMATION OF AGENDA

The Agenda was approved as amended with Items 10 F, G and H stricken from Agenda. M/S/P Baker/Haworth. Motion passed unanimously.

4. APPROVAL OF THE MINUTES

A. October 27, 2015 special Board meeting.

B. October 27, 2015 regular Board meeting.

The minutes of the October 27, 2015 special and regular Board meetings were approved as presented. M/S/P Haworth/Robeson. Motion passed unanimously.

5. CONSENT CALENDAR

None at this time

6. FINANCE

A. List of Demands – October 2015

i. Accounts Payable check 17591 thru 17685:	565,168
ii. Payroll for October 2, 16 and 30, 2015:	605,927
iii. Workers Comp checks 7899 thru 7933:	<u>8,735</u>

Total demands for October 2015: \$ 1,179,830

Staff Recommendation: Information item only – no action necessary.

7. CORRESPONDENCE

A. Letter from San Miguel Fire Protection District, Michael Vacio, Director

B. Certificate of Recognition from Senator Joel Anderson for the Cedar Fire Historic Monument Committee

Correspondence was acknowledged and briefly discussed. The letter from San Miguel Director was placed on Agenda for discussion.

8. ORAL COMMUNICATION

Engineer Scott Smith was present and spoke about his upcoming retirement on November 20th. He thanked the Board, Chief and staff and expressed his appreciation and the blessing that it has been to serve this community.

9. UNFINISHED BUSINESS:

A. Fire Station 1 Relocation. Discussion/Action (Board)
Report on activities to-date.

Fire Chief Parr reported that project has really come to fruition as we move to the new Fire Station.

B. Application for Annexation of CSA-115. Discussion/Action(Chief/Board)
Report on activities to-date.

Fire Chief Parr reported conversation with LAFCO and provided timeline and status report on being on track and on time, keeping our promises.

C. Change of EMS/ALS transport in El Cajon and how this may affect Lakeside. Discussion/Action. (Board/Baker)

There is no new information on this item.

D. Discuss possibilities of partnering with Heartland Fire Rescue JPA and/or with City of Santee to provide sub-regional fire protection services.
Discussion/Action. (Board/Baker)

There is no new information on this item.

E. Discuss desire/need to seek a Benefit Fee increase or a Facility Bond approval from the public. Discussion/Action. (Board/Baker)

This item will be brought back for discussion in early December.

10. NEW BUSINESS:

A. Administration- Board Meeting Dates for November and December 2015.
Discussion/Action (Chief/Board)

Motion was made by Director Robeson, seconded by Director Haworth to go dark for the second regular Board meeting in November and December. Motion passed unanimously.

- B. Operating-Purchase of an Extended Warranty Contract for 11 Monitor/Defibrillators. Discussion/Action (Chief/Board)

Motion was made by Director Robeson, seconded by Director Haworth to approve the expenditure of \$13,235.75 for the purchase of an Extended Warranty Contract for 11 defibrillators for the coming year from Zoll Medical Corporation. Motion Passed Unanimously.

- C. Capital Purchase, Division Chief Vehicle. Discussion/Action (Chief/Board)

Motion was made by Director Robeson, seconded by Director Haworth to approve the expenditure of an amount not to exceed \$80,000 for one new staff vehicle to be assigned to our Division Chiefs and to place the current vehicle in reserve status. Motion passed unanimously.

- D. Approve the Award a Contract to Design Space Modular to Furnish a 24' X 60' Modular Living Unit for Fire Station 1

RECOMMENDATION: It is recommended that the District Board award a contract to furnish a 24' X 60' Modular Building (which includes a 24 month lease for \$1,311.18 per month) for an amount Not to Exceed \$50,500.00 to Design Space Modular Inc.

- E. Approve the award of a Contract to Provide Demolition Services at 8035 Winter Gardens Blvd to Facilitate the Relocation of Fire Station 1.

RECOMMENDATION: It is recommended that the District Board: Award the bid and accept the Not to Exceed \$29,721.00 contract with Anton's Services Company, Inc. to provide demolition services to the District at the FS 1 relocation site.

During discussion items 10D and 10E were discussed together and one motion was made for both. **Motion was made by Director Robeson, seconded by Director Baker to approve staff recommendation on items 10D (It is recommended that the District Board award a contract to furnish a 24' X 60' Building(which includes a 24 month lease for \$1,311.18 per month) for and amount Not to Exceed \$50,000.00 to Design Space Modular Inc.) and 10E (It is recommended that the District Board: Award the bid and accept the Not to Exceed \$29,721.00 contract with Anton's Services Company, Inc. to provide demolition services to the District at the FS1 relocation site). Motion passed unanimously.**

- F. Resolution 15-024 Approving an Employment Agreement with John Hisaw as a Division Chief.

This item was stricken from the Agenda.

- G. Resolution 15-025 Approving an Employment Agreement with Bernard Molloy II as a Division Chief.

This item was stricken from the Agenda.

- H. Resolution 15- 026 Approving an Employment Agreement with Humberto Lawler as a Division Chief.

This item was stricken from the Agenda.

- I. Administration-A recommendation by Staff to have the Governing Board take action to give the Fire Chief authority to sign for contracts and/or other necessary documents to facilitate the rapid relocation of Fire Station 1 at the new site. Discussion/Action (Chief/Board)

RECOMMENDATION: It is recommended that the Board give the Fire Chief authority to sign on behalf of the Board for any documents and/or agreements related to the construction and readiness of the Fire Station being relocated to the Winter Garden Blvd site.

Motion was made by Director Baker, seconded by Director Robeson to give the Fire Chief authority to sign on behalf of the Board for any documents and/or agreements related to the construction and readiness of the Fire Station being relocated to the Winter Gardens Blvd site. Motion passed unanimously.

- J. Discussion regarding correspondence received from San Miguel Fire Protection District. Discussion/Action (Chief/Board)

The Board will consider the request and it will be discussed in the strategic planning meeting. This item will be brought back at a future meeting.

- K. Approving the award of a contract to _____ to furnish 6' fence around the Winter Gardens Blvd. Site for an amount not to exceed \$_____. (Estimated not to be more than \$12,000) Discussion/Action (Chief/Board)

RECOMMENDATION: It is recommended that the Board award a contract to furnish a fence around the Winter Gardens site Not to exceed \$_____ to _____ a local contractor.

This item will be brought back next meeting.

11. REPORTS:

A. Directors Report:

Director Robeson reported on the Dinner at Viejas where 50,000 was donated to Heartland Training Facility.

B. Chief Report:

Fire Chief Parr reported on

- HCFA Board of Chiefs meeting he attended on Monday where the bid to do a feasibility study with Northcomm was discussed.
- We are grieving for a lost brother. Services for Corey Palmore will be held Monday.

C. Staff Report:

Division Chief Kirkpatrick announced the CSA-69 meeting Thursday at 4:00 P.M. on agenda is the advisory committee budget review.

Administrative Captain Hisaw reported on the Policies and Procedures currently being reviewed by the Board.

D. Comments and Information from District Counsel:

None at this time.

E. Firefighters Association Report:

12. FUTURE DISCUSSION ITEMS

None at this time.

13. CLOSED SESSION:

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Government Code Section 54956.8.

Property: APN #388-260-02-00

Agency negotiator: Chief and Board

Negotiation parties: N/A

Under negotiation: Price and terms of payment.

B. EMPLOYEE CONTRACT NEGOTIATIONS - Government Code Section 54957.6. Affected Bargaining Units:

- Lakeside Firefighters Association (District Negotiator(s) A. Parr, Fire Chief; J. Bingham, B. Robeson, Directors).
- Chief Officers (District Negotiator(s) A. Parr, Fire Chief; M. Baker, P. Liebig, Directors).
- General Services Employees (District Negotiator(s) A. Parr, Fire Chief; M. Haworth, B. Robeson, Directors).
- Administrative Services Manager (District Negotiator(s) A. Parr, Fire Chief; M. Baker, P. Liebig, Directors).
- Fire Chief (District Negotiator(s) J. Bingham, B. Robeson, Directors).

C. PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957

Title: Fire Chief.

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

No closed session was held

Having no additional items to discuss the meeting was adjourned at 6:32 P.M.

Respectfully submitted,


Clerk of the Board, Laura Fernandez