

LAKESIDE FIRE PROTECTION DISTRICT
MEETING OF THE GOVERNING BOARD
Minutes

November 13, 2018

1. CALL TO ORDER AND QUORUM

Directors Present:

Director Mark Baker
Director Mike Haworth
Director Peter Liebig
Director Bob Robeson

Also present:

Fire Chief Don Butz
District General Counsel Steve Bohemer
Clerk of the Board Laura Fernandez

The meeting was called to order by Director Robeson at 5:33 P.M. with Director Bingham absent.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

A. Invocation – Pastor Al Hester from Hill Country Community Church.

Director Baker led the Pledge of Allegiance and Pastor Al Hester from Hill Country Community Church delivered an invocation.

3. CONFIRMATION OF AGENDA

The Agenda was approved. M/S/P Haworth/Liebig. Motion passed unanimously.

4. CONSENT CALENDAR

A. Approval of the minutes - October 23, 2018 regular Board meeting.

B. Approval of the minutes - October 23, 2018 special Board meeting.

C. List of Demands – October 2018

i.	Accounts Payable check 20775 thru 20859:	406,727
ii.	Payroll for October 12 and 26, 2018:	345,747
iii.	Workers Comp checks 1069 thru 1094:	6,635

Total demands for October 2018:	\$	759,109
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Motion was made by Director Liebig, seconded by Director Haworth to approve consent calendar. Motion passed unanimously.

5. FINANCE

None at this time.

6. CORRESPONDENCE

A. Thank you email from David A Tulscik.

B. Letter from County registrar of Voters for use of Riverpark station as polling place.

C. Letter from County registrar of Voters for use of Station 2 as polling place.

Correspondence was acknowledged and briefly discussed.

7. ORAL COMMUNICATION

None at this time.

8. UNFINISHED BUSINESS:

None at this time.

9. NEW BUSINESS:

A. Water Tender Purchase – 2000 Gallon US Tactical Tanker – Resolution 18-034. Discussion/Action. (Chief/Board)

Staff Recommendation: Thank the Apparatus Committee for their diligent work and approve the purchase of a US Tanker, 200 Gallon Tactical Water Tender, using the Houston-Galveston Area Council (H-GAC) Cooperative Purchasing Program with an amount no to exceed \$400,000 The Board of Directors directs and authorizes Fire Chief Donald H. Butz to enter into and execute the necessary contract and documentation, pursuant to the above parameters, for the District to procure the US Tanker, 2000 Gallon Tactical Water Tender.

Chief Hisaw reported on the need for a Tactical Water Tender. After discussion and comments. **Motion was made by Director Baker, seconded by Director Haworth to Adopt Resolution 18-034 to procure a 2000 Gallon Water Tender and to grant the Fire Chief authority to enter into requisite contracts. Motion passed unanimously.**

B. Type 3 Engine Purchase – Resolution 18-035. Discussion/Action. (Chief/Board)

Staff Recommendation: Thank the Apparatus Committee for their diligent work and approve the purchase of a Smeal Type3 Fire Apparatus, using the Houston-Galveston Area Council (H-GAC) Cooperative Purchasing Program with an amount not to exceed \$460,000.00 for the replacement of the District's 2005 Boise Mobile Equipment (BME) Model 15 Brush Rig. The Board of Directors directs and authorizes Fire Chief Donald H. Butz to enter into and execute the necessary contract and documentation, pursuant to the above parameters, for the District to procure the Smeal Type 3 Fire Apparatus.

Chief Hisaw reported on the need to purchase a Type 3 Engine. After discussion and comments. **Motion was made by Director Baker, seconded by Director Haworth to Adopt Resolution 18-035 to procure a Type 3 Engine and to grant the Fire Chief authority to enter into requisite contracts. Motion passed unanimously.**

C. Capital – New Ambulance – Resolution 18-036. Discussion/Action. (Chief/Board)

Staff Recommendation: Approve the purchase of a new Braun Ambulance, utilizing the Houston-Galveston Area Council (H-GAC) Cooperative Purchasing Program with an amount not to exceed \$210,000 for the purchase and equipping of the ambulance as approved in the budget and capital replacement plan. The old ambulance (V046) will be sold as surplus per LFPD Policy 217. The Board of Directors directs and authorizes the Fire Chief to enter into and execute the necessary contract and documentation, pursuant to the above parameters, for the District to procure the ambulance.

Chief Molloy reported on the need to purchase a new ambulance. After discussion and comments. **Motion was made by Director Baker, seconded by Director Haworth to Adopt Resolution 18-036 to procure an ambulance and to grant the Fire Chief authority to enter into requisite contracts. Motion passed unanimously.**

D. Resolution 18-037 to Approve and Authorize Recordation of the Easement Agreement in connection with the Temporary Easement for Construction of the Storm Drain to be located at Station 1. Discussion/Action.
(Chief/Board)

Staff Recommendation: Adopt Resolution 18-037 approving and authorizing recordation of the Easement Agreement in connection with the temporary easement for construction of the storm drain to be located at Station 1. This temporary easement is being required by the County of San Diego in order to properly perform the subject construction work. The property owner is not requiring compensation so there is no financial impact upon the Lakeside Fire Protection District.

District General Counsel reported on Approve and Authorize Recordation of the Easement Agreement in connection with the Temporary Easement for Construction of the Storm Drain to be located at Station 1. After discussion and comments. **Motion was made by Director Haworth, seconded by Director Baker to Adopt Resolution 18-037 to Approve and Authorize Recordation of the Easement Agreement in connection with the Temporary Easement for Construction of the Storm Drain to be located at Station 1. Motion passed unanimously.**

10. REPORTS:

A. Directors Report:

Director Liebig reported on his participation on fundraising for scholarship fund for the California State Fire Fighters Association.

B. Chief Report:

Chief Butz Acknowledged and recognized the hard work of the apparatus committee.

C. Staff Report:

Division Chief Hisaw reported on hiring process for new employee and reserves with 61 candidates. Currently conducting interviews and testing. Tomorrow will be the second day to complete the process.

Division Chief Molloy reported:

- we currently have a crew out on strike team and Chief Lawler is on the strike team covering the Malibu Fire.
- we have a reserve Brush rig that Santee borrowed as they had the manpower and we had the rig.
- Patrol 2 has been staffed to help with medical aids.
- CSA advisory committee meeting where 5 year contract and 5 year budget was discussed. County EMS put out and RFP for vendor to review CSA's in county.

D. Comments and Information from District Counsel:

Closed session item 2A was discussed with no reportable action.

E. Firefighters Association Report:

None at this time.

11. FUTURE DISCUSSION ITEMS

None at this time.

12. CLOSED SESSION:

A. PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957

Title: Fire Chief.

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

Having no additional items to discuss the meeting was adjourned at 6:11 P.M.

Respectfully submitted,

Clerk of the Board, Laura Fernandez