

LAKESIDE FIRE PROTECTION DISTRICT
MEETING OF THE GOVERNING BOARD
Minutes

December 8, 2015

1. CALL TO ORDER AND QUORUM

Directors Present:

Director Mark Baker
Director James Bingham
Director Mike Haworth
Director Peter Liebig
Director Bob Robeson

Also present:

Fire Chief Andy Parr
District General Counsel Steve Bohemer
Clerk of the Board Laura Fernandez

The meeting was called to order by Director Liebig at 6:05 P.M.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

A. Invocation – Pastor Marshall Masser from Lakeside Christian Church.

Director Robeson led the Pledge of Allegiance and Director Mark Baker delivered an invocation.

3. CONFIRMATION OF AGENDA

The Agenda was approved as presented. M/S/P Baker/Haworth. Motion passed unanimously.

4. APPROVAL OF THE MINUTES

A. November 10, 2015 special Board meeting.

B. November 10, 2015 regular Board meeting.

The minutes of the November 10, 2015 special and regular Board meetings were approved as presented. M/S/P Haworth/Robeson. Motion passed unanimously.

5. CONSENT CALENDAR

None at this time

6. FINANCE

A. List of Demands – November 2015

i. Accounts Payable check 17686 thru 17731:	298,711
ii. Payroll for November 13 and 27, 2015:	391,149
iii. Workers Comp checks 7934 thru 7966:	<u>9,252</u>

Total demands for November 2015: \$ 699,112

Staff Recommendation: Information item only – no action necessary.

7. CORRESPONDENCE

- A. Letter from Larry Bauer, Representative, Lakeside Community Presbyterian Church.
- B. Letter from Edmund K. Sprague and Kimberly A. Thorner, Olivenhain Municipal Water District.
- C. Letter from Carlos V. Lugo, General Manager, Helix Water District.
- D. Letter from Cathrine Lemaire, Member Services Director, California Special Districts Association.
- E. Letter from LAFCO – SB239 Overview and Discussion – Upcoming Meeting Dates.

Correspondence was acknowledged and briefly discussed.

8. ORAL COMMUNICATION

None at this time

9. UNFINISHED BUSINESS:

- A. Fire Station 1 Relocation. Discussion/Action (Board)
Report on activities to-date.

Fire Chief Parr reported that project is moving forward.

- B. Application for Annexation of CSA-115. Discussion/Action(Chief/Board)
Report on activities to-date.

Fire Chief Parr reported conversation with LAFCO and provided timeline and status report on being on track and on time, keeping our promises.

- C. Strategic Planning Process – Next meeting date and time TBA.

- D. Change of EMS/ALS transport in El Cajon and how this may affect Lakeside. Discussion/Action. (Board/Baker)

There is no new information on this item.

- E. Discuss possibilities of partnering with Heartland Fire Rescue JPA and/or with City of Santee to provide sub-regional fire protection services.
Discussion/Action. (Board/Baker)

There is no new information on this item.

- F. Policy and Procedures Manual. Discussion/Action.

- G. 3rd reading. Discuss desire/need to seek a Benefit Fee increase or a Facility Bond approval from the public. Discussion/Action. (Board/Baker)
Staff recommendation: It is recommended that the District Board use Policy 714 (Policy Adoption/Review Procedure) to review the new policies and procedures manual that has

been presented to the Governing Board of the Lakeside Fire Protection District. After Board review, this manual will be placed on the agenda for future adoption/rejection.

Motion was made by Director Bingham, seconded by Director Robeson to adopt Policy and Procedure Manual. Motion passed unanimously.

10. NEW BUSINESS:

- A.** Approval of the award of a Contract to EC Constructors Inc. of Lakeside, CA to erect a 45' X 50' Pre-Engineered Steel Building and design and pour a 45' X 50' re-enforced concrete slab to support the building.

Discussion/Action.

Staff recommendation: It is recommended that the Board award the contract to EC Constructors Inc. of Lakeside, CA to erect the pre-engineered steel building and design and pour the slab in an amount not to exceed \$ 107,097.00

During discussion items 10A through 10E were discussed together and one motion was made for all. Items 10A-E where passed with one motion.

- B.** Fire Station 1 Relocation Project - A cost adjustment and clarification to earlier Board action is required. Discussion/Action.

Staff recommendation It is recommended that the Board take action to authorize an amount not to exceed \$92,000 (to be paid over a two year period) to obtain a modular building for the purposes of housing firefighting personnel and equipment at the re-located Fire Station 1 site at 8035 Winter Gardens Blvd, El Cajon, CA 92021.

During discussion items 10A through 10E were discussed together and one motion was made for all. Items 10A-E where passed with one motion.

- C.** Approval of the award of a contract to Cleavenger Masonry Inc. of Alpine, CA to Construct an Eight (8) Foot Concrete Block Masonry Wall with Footing and Cap at the Fire Station 1 Relocation site. Discussion/Actio

Staff recommendation: It is recommended that the Board award the contract to Cleavenger Masonry Inc. of Alpine, CA, to construct an eight (8') high concrete masonry wall for the Fire Station 1 re-location project per specifications in an amount not to exceed \$65,175.00

During discussion items 10A through 10E were discussed together and one motion was made for all. Items 10A-E where passed with one motion.

- D.** Approval Awarding a Contract to Sentry Fence Company of Poway, CA to Erect a Six (6) Foot Chain Link Fence for Re-location of Fire Station 1. Discussion/Action.

Staff recommendation: It is recommended that the Board award the contract to Sentry Fence Company of Poway, California to construct a six (6') high chain link fence for the Fire Station 1 re-location project per specifications in an amount not to exceed \$12,425.00.

During discussion items 10A through 10E were discussed together and one motion was made for all. Items 10A-E where passed with one motion.

- E.** Budget – Station 1 Relocation Budget Augmentation. Discussion/Action.

Staff recommendation: It is recommended that the District Board: Direct staff to transfer \$500,000 from the District's Emergency Reserve Fund to the District General Fund 5360-83 for the purposes of purchasing land and constructing a temporary fire station at 8035 Winter Gardens Blvd. El Cajon, CA 92021.

During discussion items 10A through 10E were discussed together and one motion was made for all. Items 10A-E were passed with one motion.

Motion was made by Director Baker, seconded by Director Robeson to approve staff recommendations for Items 10A-E. Motion passed unanimously.

- F. Operating - Purchase of Structural Turnouts for Firefighters.
Discussion/Action.

Staff recommendation: It is recommended that the District Board: Authorize the expenditure not to exceed \$22,500.00 for the purchase of 9 sets of structural turnouts as approved in the 2015/2016 Operating Budget.

Motion was made by Director Bingham seconded by Director Robeson to approve staff recommendation. Motion passed unanimously.

- G. Resolution 15-024 Approving an Employment Agreement with John Hisaw as a Division Chief. Discussion/Action.

Motion was made by Director Bingham seconded by Director Robeson to approve Resolution 15-024. Motion passed unanimously.

- H. Resolution 15-025 Approving an Employment Agreement with Bernard Molloy II as a Division Chief. Discussion/Action.

Motion was made by Director Bingham seconded by Director Robeson to approve Resolution 15-025. Motion passed unanimously.

- I. Resolution 15-026 Approving an Employment Agreement with Humberto Lawler as a Division Chief. Discussion/Action.

Motion was made by Director Bingham seconded by Director Robeson to approve Resolution 15-026. Motion passed unanimously.

- J. Resolution 15-027 Approving an Employment Agreement with Andy Parr as a Fire Chief. Discussion/Action.

Motion was made by Director Bingham seconded by Director Robeson to approve Resolution 15-027. Motion passed unanimously.

- K. An Agreement between the Lakeside Fire Protection District and the County of San Diego for Fire Protection and Emergency Medical Services for County Services area No. 115. Discussion/Action.

Motion was made by Director Bingham seconded by Director Robeson to approve the Agreement between the Lakeside Fire Protection District and the County of San Diego for Fire Protection and Emergency Medical Services for County Services area No. 115. Motion passed unanimously.

11. REPORTS:**A. Directors Report:**

No report

B. Chief Report:

Fire Chief Parr reported on

- We had a dark last couple of months, we lost one of our guys last month and also lost our Pastor Lloyd Dailey.

C. Staff Report:

No report

D. Comments and Information from District Counsel:

None at this time.

E. Firefighters Association Report:

No report.

12. FUTURE DISCUSSION ITEMS

None at this time.

13. CLOSED SESSION:**A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Government Code Section 54956.8.**

Property: APN #388-260-02-00

Agency negotiator: Chief and Board

Negotiation parties: N/A

Under negotiation: Price and terms of payment.

B. EMPLOYEE CONTRACT NEGOTIATIONS - Government Code Section 54957.6. Affected Bargaining Units:

- Lakeside Firefighters Association (District Negotiator(s) A. Parr, Fire Chief; J. Bingham, B. Robeson, Directors).
- Chief Officers (District Negotiator(s) A. Parr, Fire Chief; M. Baker, P. Liebig, Directors).
- General Services Employees (District Negotiator(s) A. Parr, Fire Chief; M. Haworth, B. Robeson, Directors).
- Administrative Services Manager (District Negotiator(s) A. Parr, Fire Chief; M. Baker, P. Liebig, Directors).
- Fire Chief (District Negotiator(s) J. Bingham, B. Robeson, Directors).

C. PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957

Title: Fire Chief.

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

No closed session was held

Having no additional items to discuss the meeting was adjourned at 6:39 P.M.

Respectfully submitted,


Clerk of the Board, Laura Fernandez