

LAKESIDE FIRE PROTECTION DISTRICT
MEETING OF THE GOVERNING BOARD
Minutes

December 10, 2013

1. CALL TO ORDER AND QUORUM

Directors Present:

Director Mark Baker
Director James Bingham
Director Susan Conniry
Director Jon Lorenz
Director Peter Liebig

Also present:

Fire Chief Andy Parr
District Counsel Lisa Foster
Clerk of the Board Laura Fernandez

The meeting was called to order by Director Conniry at 5:30 P.M. with Director Jon Lorenz absent from this meeting. Director Lorenz arrived at 5:44. P.M. during special presentation.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

A. Invocation – Lakeside Fire Protection District Chaplain Lloyd Dailey.

Director Conniry led the Pledge of Allegiance and Lakeside Fire Protection District Chaplain Lloyd Dailey delivered an invocation.

3. CONFIRMATION OF AGENDA

The Agenda was approved as amended with items 4A and 4B pulled from consent for discussion and moving item 10C before 10B. M/S/P Baker/Liebig. Unanimously.

4. APPROVAL OF THE MINUTES AND SPECIAL PRESENTATION

A. November 12, 2013 special Board meeting.

B. November 12, 2013 regular Board meeting.

The minutes of the November 12, 2013 special and regular Board meetings were approved as presented in one motion. M/S/P Bingham/Baker. Three ayes and one abstain Director Liebig.

Special Presentation – Division Chief Ron Laff Retirement.

Chief Parr recognized Division Chief Ron Laff for his 27 years with the Lakeside Fire District and his notable excellent work at every level. He will retire December 20th.

Captain John Hisaw spoke on behalf of the Association and presented Chief Laff with a plaque to thank him for his excellent work and wish him well in his retirement.

5. CONSENT CALENDAR

None at this time.

6. FINANCE**A. List of Demands – For November 2013**

i. Accounts Payable checks 15744 thru 15806:	257,387
ii. Payroll for November 1, 15 and 29, 2013:	610,039
iii. Workers Comp checks 6936 thru 6976:	<u>10,176</u>
Total demands for November 2013:	\$ 877,602

Staff Recommendation: Information item, no action required.

7. CORRESPONDENCE

A. Thank you card from Ms. Mae Goldman.

B. Letter from Kathy Kassel, Executive Director, Lakeside Chamber of Commerce.

C. California Special Districts Association San Diego Chapter News Nov., 2013.

Correspondence was read and briefly discussed.

8. ORAL COMMUNICATION

None at this time

9. UNFINISHED BUSINESS:

A. Operations – Fire Station 1 Relocation. Discussion/Action (Board)

Report on activities to-date.

Chief Parr reported meeting with Dianne Jacob where she promised that LAFCO will be looking at this issue.

B. Next Generation RCS Issues and Costs. Discussion/Action(Chief/Board)

Report on activities to-date.

Chief Parr reported we are preparing and are going through a radio count for accuracy; we will pay in March 2014.

C. Lakeside Fire Defense Foundation. A 501c3 Charity. Discussion/Action (Lorenz/Board)

Report on activities to-date.

Chief Parr reported meeting with Barbara Luck and received IRS Form 1023. Plan to have it done by end of the year.

10. NEW BUSINESS:

A. Fire Code Adoption (Ordinance 13-001). Discussion/Action (Chief/Board)

Staff Recommendation: Motion to waive a full reading of Ordinance 13-001 and conduct a second reading by title only and adopt Ordinance No. 13-001.

After discussion and comments the Board suggested presentation of the ordinance for review earlier in the cycle (summer of 2016).

Motion was made by Director Baker, seconded by Director Lorenz to waive a full reading of Ordinance 13-001 and conduct a second reading by title only and adopt Ordinance 13-001. Motion passed unanimously.

B. Board Policy Book – Policy Regarding District Firefighters Staffing Levels. Discussion/Action (Chief/Board)

Staff Recommendation: Receive proposed Policy 715 and bring this item back next meeting for further discussion.

The Board discussed the need for this policy and requested a budget forecast for direction. Director Lorenz made a motion to accept Policy 715 and Director Liebig seconded. After discussion and comments Director Lorenz withdrew his motion and Director Liebig withdrew his second. This item will be brought back at the next meeting for further discussion.

C. Resolution 13-018 - "A Resolution of the Board of Directors of the Lakeside Fire Protection District Approving and Adopting the Memorandum of Understanding (MOU) between the District and the Members of the Lakeside Firefighters' Association". Discussion/Action (Board)

Motion was made by Director Lorenz, seconded by Director Bingham to adopt resolution 13-018 approving and adopting the Memorandum of Understanding between the District and the members of the Lakeside Firefighters' Association. Motion passed unanimously.

11. REPORTS:

A. Directors Report:

- Director Liebig commented he traveled to the North West State of Washington and is glad to be back.
- Director Bingham reported on CSA69 meeting he attended where it was announced that total revenue is up.
- Director Lorenz commented that he was appointed 2nd VP for California Special Districts Association San Diego Chapter. He will be attending a LAFCO advisory board meeting. His hours at the Navy have change to 12 on 12 off.
- Director Conniry announced the Conversation with the Chief at 9:00 A.M. She participated in the KSON canned food drive. Thanked the Chief for the participation in the Spirit of Christmas. A new program for the parks and recreation will give naming rights in exchange for donations to be used for park maintenance.

B. Chief Report:

Chief Reported on:

- Lakeside community meeting Wednesday night.
- Proposed Cell Site at ST3.
- Three District Captains have stepped up for professional development opportunity and will be acting Division Chiefs; Captain Darby, Hisaw and Lawler.
- One promotion to Captain as of December 21st ; Eric Stamm.
- Sunrise Powerlink mitigation grant will have some changes in some areas, and funding guidelines.

C. Staff Report:

Division Chief Laff gave an update on the purchase of 14 radios with grant funds.

Division Chief Kirkpatrick reported we have received X series monitors and Bryan Peters has been tasked with the update and the training will start Friday. Captain Mark Grow will be coordinating the CVG's and Lance Buford will be the CERT coordinator.

D. Comments and Information from District Counsel:

Chief Parr thanked Lisa Foster for her time and patience and for her genuine personal care and concern for all in Lakeside.

Lisa Foster announced that she was retiring and this was her last board meeting. She thanked the Board, Chief and staff.

E. Firefighters Association Report:

Erick Stamm reported that Adopt a Family is in full force and donations are accepted.

12. CLOSED SESSION:

A. EMPLOYEE CONTRACT NEGOTIATIONS - Government Code Section 54957.6. Affected Bargaining Units:

- Lakeside Firefighters Association (District Negotiator(s) A. Parr, Fire Chief; S. Conniry, J. Bingham Directors).
- Chief Officers (District Negotiator(s) A. Parr, Fire Chief; J. Lorenz, P. Liebig, Directors).
- Miscellaneous Employees (District Negotiator(s) A. Parr, Fire Chief; S. Conniry, J. Lorenz Directors).
- Administrative Services Manager (District Negotiator(s) A. Parr, Fire Chief; J. Lorenz, Director).
- Fire Chief (District Negotiator(s) S. Conniry, J. Lorenz, Directors).

B. Public Employee Discipline/Dismissal/Release. Government Code Section 54957.

**C. Public Employee Appointment. Government Code Section 54957.
Title: General Counsel.**

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

The Board of Directors, Chief Parr and District General Counsel Lisa Foster adjourned to closed session at 6:50 P.M. Open session resumed at 7:25 P.M. Lisa Foster reported no reportable action on item 12A and 12B. On item 12C the Board appointed Steve Boehmer as the new Districts' General Counsel.

Having no additional items to discuss the meeting was adjourned at 7:26 P.M.

Respectfully submitted,


Clerk of the Board, Laura Fernandez