

LAKESIDE FIRE PROTECTION DISTRICT

MEETING OF THE GOVERNING BOARD

Minutes

December 11, 2012

1. CALL TO ORDER AND QUORUM

Directors Present:

Director James Bingham
Director Susan Conniry
Director Peter Liebig
Director Jon Lorenz
Elect Director Mark Baker

Also present:

Fire Chief Andy Parr
District Counsel Lisa Foster
Clerk of the Board Laura Fernandez

The meeting was called to order by Director Liebig at 5:35 P.M. with Director Nicholas Johnson absent from this meeting.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

A. Invocation – Lakeside Fire Protection District Chaplain Lloyd Dailey.

Director Lorenz led the Pledge of Allegiance and Lakeside Fire Protection District Chaplain Lloyd Dailey delivered an invocation.

3. CONFIRMATION OF AGENDA

The Agenda was approved as amended with item 7B a-e and item 12A following item 5. M/S/P Conniry/Lorenz. Unanimously.

4. APPROVAL OF THE MINUTES

- A. November 13, 2012 Special Board Meeting.
- B. November 13, 2012 Regular Board Meeting.
- C. November 27, 2012 Special Board Meeting.

Minutes for November 13, 2012 Special Board Meeting, November 13, 2012 Regular Board Meeting and November 27, 2012 Special Board Meeting were approved as presented with one motion for all three. M/S/P Conniry/Lorenz. Unanimously.

5. CONSENT CALENDAR

None at this time

6. FINANCE

A. List of Demands – For November 2012

i. Accounts Payable check 14787 thru 14840:	415,943
ii. Payroll for November 2, 16 and 30, 2012:	684,763
iii. Workers Comp checks 6449 thru 6499 :	<u>8,198</u>
Total demands for November 2012:	\$ 1,108,904

Staff Recommendation: Information item, no action required.

7. **A. CORRESPONDENCE**
- a. Letter from Chief Scott Walker Interim Executive Director Burn Institute.
 - b. Letter from LAFCO-2012 Special Districts Mailed-Ballot Election Preliminary Results.
 - c. Letter from Richard A. Blacker FAIRA General Manager
 - d. Invitation from Senator Joel Anderson.
 - e. Thank you card from Mr. and Mrs. Paul Brewer.

Correspondence was acknowledged and briefly discussed. The thank you card from Mr & Mrs. Paul Brewer thanking Andrews, Hisaw, Leetch, Moore and Vasquez for their professionalism will be forwarded to their personnel files.

B. SPECIAL PRESENTATION

a. Badge Pinning – Engineer Shawn McKenna (Chief)

Fire Chief Parr recognized Shawn's efforts. He earned it and it is well deserved. Chief presented Shawn McKenna with his Engineer badge and his wife Carmen helped pin it on.

b. Certification of Election. Action (Board)

The Clerk of the Board announced the certification of election from Registrar of Voters for newly elected Director Mark Baker and incumbent Director James Bingham. **Motion was made by Director Lorenz, seconded by Director Conniry to receive election certification. Motion passed unanimously.**

c. Recognition of Service by Director Johnson (Chief/Board)

Staff pulled this item from the agenda and reported it will be brought back at a future meeting when Director Johnson is in attendance.

d. Release of Board Members from Duties. (Board)

Director Johnson was officially released from Board Duties.

e. Swearing In of new Board members/Oath of Office. Action (Board)

Newly elected Board Member Mark Baker accepted the Oath of Office.

Board President Liebig announced item 12A would follow item 7B as approved. The new Board of Directors (Liebig, Conniry, Lorenz, newly elected Baker and incumbent Bingham), Fire Chief Andy Parr, and District Legal Counsel adjourned to closed session at 5:46 P.M. The Board reconvened in open session at 6:22 with item 6A.

8. **ORAL COMMUNICATION**

None at this time.

9. **UNFINISHED BUSINESS:**

- A. Administration – Paving 12192 Lakeside Ave. (Annex). Discussion/Action (Chief/Board)**

Staff Recommendation: Approve a contract for paving the property at 12192 Lakeside Avenue at a total cost including contingency of \$43,000.00.

Staff pulled this item from the agenda and reported it will be brought back at a future meeting with the additional information requested.

B. Administration – Consulting Services (Personnel). Discussion/Action (Board)

The Board will discuss negotiations with Paul H. Stein Consulting and direct staff accordingly.

Motion was made by Director Lorenz, seconded by Director Bingham to approve Scope of Services Contract with Paul H. Stein Consulting. After discussion and comments about contract definition, timeline and request for additional information, Director Lorenz withdrew the motion.

Motion was made by Director Lorenz, seconded by Director Bingham to continue Paul H. Stein Consulting agenda item to next regular board meeting. Motion Passed unanimously.

C. Operations – Dispatch Services RFP. Discussion/Action (Chief/Board)

Staff Recommendation: Accept this brief report and give direction to the Chief and the HCFA Commissioner to monitor this closely and alert the Board of future increases in costs for budgeting purposes.

Motion was made by Director Baker to accept report and continue item to next meeting. Motion was later amended by Director Baker as follows.

Motion was made by Director Baker, seconded by Director Conniry to keep the board informed on Dispatch Services issues. Motion Passed unanimously.

10. NEW BUSINESS:

A. Capital Expenditure – Fire Engine Purchase.

Discussion/Action(Chief/Board)

Staff Recommendation: Thank the Apparatus Committee for their diligent work and approve the purchase of a Smeal Type 1 Fire Apparatus Engine, (to be purchased using the County of Butte Specification and using pricing off of Butte County Purchase Order 67-12) with an amount not to exceed \$520,000.00.

Motion was made by Director Baker, seconded by Director Lorenz to approve the purchase of a Smeal Type 1 Fire Apparatus Engine, (to be purchased using the County of Butte Specification and using pricing off of Butte County Purchase Order 67-12) with an amount not to exceed \$520,000.00. Motion passed unanimously.

B. Letters of intent for the Lakeside Firefighters Association and Fire Chief regarding Contract Changes. Discussion/Action(Board)

The Board will discuss negotiated contract changes for the Lakeside Firefighters Association and Fire Chief.

District Legal counsel Lisa Foster reported the Board will only be tacking action on the letter for the Lakeside Firefighters Association; the letter for the Chief will be dealt with at a later time. The letter is the culmination of several months of successful Negotiations agreed to by the Board and ratified by the Firefighters Association. Two year agreement commencing Jan 1, 2013 thru Dec 31, 2014. Effective Jan 5, 2013 current Lakeside Firefighters Association members will contribute full employee retirement contribution of 9%; the 4% payroll reduction will expire and 1/4% salary increase, a concession was made on post-retirement health in which current employees will go to the CALPERS minimum employer contribution at age 65.

New hires after Jan 1, 2013 will have a new formula for Health benefits.

Motion was made by Director Lorenz, seconded by Director Conniry to accept proposed letter of intent for the Lakeside Firefighters Association regarding Contract Changes. Motion passed unanimously.

11. REPORTS:

A. Directors Report:

Director Conniry reported on Historical society tour of the new fire station, and thanked the LVG's for their help. She also spoke about the Chamber's spirit of Christmas. Her tour of the Dispatch center and visit with Chief Schreiner.

Director Baker thanked the citizens of Lakeside and looks forward to conducting the business of the District.

Director Lorenz reported on good discussion and negotiations. Thanked all involved and would like to continue open communications.

Director Liebig is back from his cross country trip.

B. Chief Report:

Chief Reported on:

- Thank you letter from Helix Water District.
- New fire station 2 featured in Fire Chief's Magazine Nov. Issue.
- California Fiscal Outlook understanding property taxes.
- Administration office will be closed Dec. 24 - 25, and Dec. 31-Jan 1st.
- Thanked firefighters and staff and wished happy holidays.

C. Staff Report:

Chief Laff thanked the apparatus committee and reported the Patrol Chassis will come in next week.

D. Comments and Information from District Counsel:

Special meeting scheduled for 3:00 P.M. was adjourned for lack of quorum.

E. Firefighters Association Report:

Eric Stamm reported the donation of \$1500 to the Christian Help Center and thanked all for the help.

12. CLOSED SESSION:

A. EMPLOYEE CONTRACT NEGOTIATIONS - Government Code Section 54957.6.

Affected Bargaining Units:


- Lakeside Firefighters Association (District Negotiator(s) A. Parr, Fire Chief; N. Johnson, J. Bingham Directors).
- Chief Officers (District Negotiator(s) A. Parr, Fire Chief; J. Lorenz, P. Liebig, Directors).
- Miscellaneous Employees (District Negotiator(s) A. Parr, Fire Chief; S. Conniry, J. Lorenz Directors).
- Administrative Services Manager (District Negotiator(s) A. Parr, Fire Chief; N. Johnson, Director).

- Fire Chief (District Negotiator(s) J. Bingham, S. Conniry, N. Johnson, P. Liebig, J. Lorenz, Directors).

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

Closed session followed item 7B as approved. The new Board of Directors (Liebig, Conniry, Lorenz, newly elected Baker and incumbent Bingham), Fire Chief Andy Parr, and District Legal Counsel adjourned to closed session at 5:46 P.M. The Board reconvened in open session at 6:22 P.M. Legal Counsel announced an agreement was reached with the Lakeside Firefighters Association and will be discussed on item 10B.

Having no additional items to discuss the meeting was adjourned at 7:45 P.M.
Respectfully submitted,


Clerk of the Board, Laura Fernandez