



Lakeside Fire Protection District

12216 Lakeside Ave

Lakeside, CA 92040

Business (619)390-2350

PLAN SUBMITTAL REVIEW PROCESS

Applicants seeking a fire department review and approval of building construction plans, fire protection plans, or fire detection plans will need to submit plans via an online portal. The portal can be found at the following link and then follow the steps listed below.

https://public.mygov.us/lakesidefire_ca

1. Click on the **“PERMITS”** Icon.
2. Scroll through the options, once you find the description that matches your project type, hold the cursor over that project description and then click the link for **“Apply for Permit”**.
3. Click the **“Create Account”** tab if an account does not already exist.
4. Once the account has been created then a project can be created, plans and documents can be uploaded.
5. You will receive progress emails as the review process moves through each step, fees will be collected after the review step and must be paid before any stamps are applied to plans.

The online process is for reviews only, an appointment is required for plans that have been approved and eligible to receive a wet stamp. Please use the information below to schedule an appointment or if you have any questions.

Jeremy Davis, Fire Marshal

jdavis@lakesidefire.org

619-390-2350 ext. 009

Jeremy Davis, Fire Marshal
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