



Lakeside Fire Protection District

Position Classification: Defensible Space Inspector

At-Will Part Time / Seasonal Position

Wages: \$17.50 - \$25.00 Per Hour (30-40 Hours Per Week)

Based on Experience and Performance

Position Summary

Under the general supervision of the Fire Chief or designee, Defensible Space Inspector. The Lakeside Fire Protection District is seeking a highly motivated, community oriented individual for the position of At-Will Part Time, Seasonal Defensible Space Inspector. Under the direction of the Fire Prevention Officer, the Defensible Space Inspector performs technical inspections to ensure compliance with local, state and federal codes and related ordinances pertaining to the prevention and control of vegetation.

Essential Job Functions

The following are the typical duties performed by employees in this classification. However, this job specification is intended to identify essential functions and requirements of the job and should not be considered all-inclusive.

- Issue burn permits, inspect, post and issue weed abatement notices; re-inspect to determine compliance has been achieved on all violations.
- Issue notices to post address or install a Knox switch on gates where no address or switch is visible. Maintain records pertaining to weed abatement inspections and action taken.
- Build and maintain positive working relationships with co-workers and the general public using principles of good customer service.
- Prepare correspondence and written reports that are concise, thorough and grammatically correct. Exercise independent judgment and work with a minimum amount of supervision.
- Operate telephone, and office machines proficiently.
- Utilize common computer software programs including word processing, spreadsheet and database programs.

After initial training, the applicant must demonstrate and display knowledge of: Fire Prevention methods pertinent rules, laws and policies related to area of assignment, safe work methods and safety regulations pertaining to job related duties. Computer equipment as related to assigned work. Proper use of the English language, spelling, grammar and punctuation.

Education Requirements:

All education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education/Training

- 18 Years of age or older and have a High School Diploma and/or equivalent.
- Any combination of education and experience which would demonstrate the ability to perform the duties of this classification. For example: College level courses in fire prevention, fire science, defensible space experience or other qualifications that demonstrated the ability to perform this classification.

License or Certificate:

The following license are required to be maintained throughout employment & are not subject to waiver:

- Possession of an appropriate, valid CA driver's license with satisfactory driving record.



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Application Procedure

All applicants and materials listed below must be emailed to the Lakeside Fire District by Friday April 08, 2022 3:00 PM in order to be considered for the position listed.

Email your application to recuirment@lakesidefire.org

- Lakeside Fire Protection District Application, Signed
- PDF or Microsoft Word File of your current Resume
- Legible Copy of California Class C Driver's License

Physical Profile

Work is performed outdoors in all weather conditions and in a typical office environment with the following characteristics:

- Mobility – frequent use of keyboard; frequent sitting, standing, kneeling, walking, and climbing stairs; occasional bending or squatting.
- Lifting – frequently up to 25 pounds; occasionally up to 50 pounds.
- Vision – constant use of overall vision; frequent reading and close-up work; occasional color and depth vision within normal range.
- Dexterity – frequent repetitive motion; frequent writing; frequent grasping, holding & reaching.
- Hearing/Talking – frequent hearing and talking within in normal range, in person and on the phone.
- Emotional/Psychological – frequent decision-making and concentration; frequent public and/or co-worker contact; occasional working alone.
- Environmental – frequent and prolonged exposure to computer screens and noise, dust, loud noises, and temperature extremes including heat, where temperatures exceed 100 degrees Fahrenheit, cold, where temperatures approach 32 degrees Fahrenheit, rain, wind, humid or dry conditions.

FLSA Status: Non-exempt
Bargaining Unit: Unrepresented - At-Will Part Time Seasonal
Date Approved: 5/11/2020